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CHILTERN
District Council



Resources Overview Committee

Monday, 5th December, 2016 at 6.30 pm

**Large & Small Committee Room, King George V House, King George V Road,
Amersham**

A G E N D A

- 1 Evacuation Procedures
- 2 Minutes (*Pages 5 - 10*)
To sign the Minutes of the meeting held on 4 October 2016
- 3 Apologies for Absence
- 4 Declarations of Interest
- 5 28 Day Notices: (*Pages 11 - 12*)
Cabinet (Pages 13 - 18)
Joint Committee (Pages 19 - 20)
- 6 Q2 Performance Reports 2016-2017 (*Pages 21 - 24*)
Appendix A (Pages 25 - 28)
Appendix B (Pages 29 - 32)
- 7 Budget Report (*Pages 33 - 38*)
Appendix 1 (Pages 39 - 40)

Appendix 2 (Pages 41 - 42)

Appendix 3 (Pages 43 - 48)

Appendix 4 (Pages 49 - 54)

Appendix 5 (Pages 55 - 70)

Appendix 6 (Pages 71 - 82)

Appendix 7 (Pages 83 - 92)

Appendix 8 (Pages 93 - 96)

Appendix 9 (Pages 97 - 100)

Appendix 10 (Pages 101 - 124)

Appendix 11 (Pages 125 - 126)

8 Exclusion of the public

To resolve that under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

9 Private reports (if any)

Paragraph 1 – Information relating to any individual

Paragraph 2 – Information which is likely to reveal the identity of an individual

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Paragraph 4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Paragraph 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Paragraph 6 – Information which reveals that the authority proposes:
(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
(b) to make an order or direction under any enactment

Paragraph 7 – Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

Note: All Reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

Membership: Resources Overview Committee

Councillors: N M Rose (Chairman)
A J Garth
A K Bacon
S P Berry
C J Ford
J L Gladwin
M J Harrold
C M Jones
R J Jones
J E MacBean (Vice-Chairman)
D W Phillips
M W Shaw
D M Varley
H M Wallace
C J Wertheim

Date of next meeting – Tuesday, 31 January 2017

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CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the
RESOURCES OVERVIEW COMMITTEE
held on **4 OCTOBER 2016**

PRESENT: Councillor N M Rose - Chairman
" J E MacBean - Vice Chairman

Councillors: A K Bacon
J L Gladwin
M J Harrold
C M Jones
D M Varley
H M Wallace
C J Wertheim

APOLOGIES FOR ABSENCE were received from Councillors A J Garth, S P Berry, C J Ford, R J Jones, D W Phillips and M W Shaw

ALSO IN ATTENDANCE: Councillor M J Stannard

6 MINUTES

The Minutes of the meeting held on 21 June 2016 were agreed and signed by the Chairman.

7 DECLARATIONS OF INTEREST

During the discussion on item 8 (Medium Term Financial Strategy) Councillor D Varley declared a personal interest that related to Lords Mill Weir as she lived in close proximity to the site.

8 MEDIUM TERM FINANCIAL STRATEGY 2017 - 2021

The Committee's comments were sought on the Council's Medium Term Financial Strategy (MTFS). This was a financial statement that showed how the Council intended to fund its key objectives over the next 3 to 5 years and manage its financial risks over the medium term. The document would continue to be updated throughout the budget process, and would be considered by the Cabinet at a meeting on 1 November.

The Council is taking up the Government's offer to keep the grant funding and tariff levels the same as the last Financial Settlement data until 2020/21. This would provide some financial certainty as it was unlikely that Government

funding would improve over that period. Those Councils accepting the offer were required to produce efficiency plans and the joint Chiltern and South Bucks Plan was attached to the report for Members' consideration.

There was a discussion regarding the potential projects contained in the capital programme (Appendix A), in particular the estimated costs for Amersham Leisure Centre and Amersham Multi-Storey Car Park (AMSCP). Whilst accepting that there was a need for additional parking and a new leisure facility in Amersham, Members were unclear on how the estimated costs for those projects had been calculated.

Particular concern was expressed in relation to the anticipated cost of the AMSCP project, which was approximately £2.5M higher than previous estimates had stated, and that this would probably impact on the payback period. It was considered important to ensure that the estimated figures were accurate.

It was noted that no final decision had been made on those projects, and that they were included in the MTFs for financial planning purposes only. The MTFs in itself was not giving approval to these projects that would only be done by Cabinet following consideration of business cases. Whilst acknowledging that the business case for those projects would be the subject of separate reports, undergo full scrutiny and be subject to final approval from Members, the Committee felt that it was important to ensure that the MTFs contained realistic cost estimates for projects.

Councillor D Varley advised during the discussion that she had a personal interest because she lived in close proximity to Lords Mill Weir which was one of the other items contained in the capital programme.

During the discussion it was requested that when the Cabinet is considering the business case for the Amersham Pools Redevelopment that they are provided with the impact on the Council's balance sheet of the write off of the old asset and the write on of the new asset taking into account the basis of valuations required for accounting purposes.

In response to a question it was clarified that GLL managed the Council's leisure centres on its behalf. Amersham leisure centre was approaching the end of its operational life. The Council would therefore need to consider how it funded a replacement facility. It was advised that it was likely to be most cost effective for the Council to undertake borrowing and build its own facility due to the scale of the investment and the Council's access to cheaper borrowing from the Public Works Loans Board, than would be available to a private developer.

At the invitation of the Chairman, the Cabinet Member for Support Services advised that the leisure centres in Chalfont St Giles and Chesham had approximately 15 years operational life remaining taking into account what the Council was investing in those centres, and it could consider in the future further investment to extend their operational lives further. It was acknowledged that the Amersham leisure centre project was a large capital investment, but the initial business case demonstrated that this was an opportunity to reduce the Centre's running costs and generate additional revenue for the Council for up to 40 years.

Regarding AMSCP, the Cabinet Member for Support Services, confirmed that a need for additional parking had been demonstrated, that the initial business case demonstrated a return on investment, and agreed with Members that the costs of the project must be competitive. It was restated that Members were not currently being asked to agree spending on either project at the current time.

There was concern from the Committee that the forecast income from the New Homes Grant, shown in the MTFs, was optimistic in its assumptions about the number of new homes that will be generated from 2018/19 onwards. Members were also unclear on how the number of new homes had been calculated. In response it was advised that this was based on the number of new homes that were required over the next 20 years as indicated in the work to date on the Local Plan, and that these would be anticipated to start to come on stream after the Plan is approved. Members felt caution should be applied to any assumptions about housing growth.

Members noted that the Government had indicated that it would enable local authorities to retain all income from Non Domestic Rates (NDR) by 2019/20 however this would be offset against other changes which would mean that it was likely that the Council would in effect receive no net additional income. The figures in the MTFs also reflected the assumption that the Council would receive no additional income arising from the full retention of business rates by local authorities.

In response to a number of questions further clarifications were provided in relation to the additional pension deficit contribution, Chiltern crematorium surplus, and the tariff / top up adjustment referred to in the medium term financial forecast.

Following the discussion, the Chairman summarised that the Committee wished to express its particular concern over the estimated costs contained in the MTFs relating to the AMSCP and Amersham leisure centre projects, and also to be cautious with assumptions about growth in housing numbers.

RESOLVED –

That the report be noted and that the comments of the Resources Overview Committee be forwarded to the Cabinet at the meeting on 1 November 2016.

9 QUARTER 1 PERFORMANCE REPORTS 2016-17

The Committee received a report showing the Council's performance against priority performance indicators and quarterly corporate performance indicators for the first quarter of 2016/17.

Officers were asked to double check the figures relating to working days lost due to sickness absence. Members also requested further information on whether the number of staff leaving the Council voluntarily was a continuing issue. It was noted that the Personnel Committee received regular update reports on staffing matters and monitored this closely.

Members highlighted that the increase in the number of households living in temporary accommodation may impact the medium term financial strategy. A Member working group had been setup to look into identifying additional affordable housing in the district, and 40 different locations were currently being explored. Paradigm were also involved with this project.

The Committee requested an explanation at a future meeting as to why the target for processing minor planning applications within 8 weeks was not being met. The percentage of planning appeals allowed was also highlighted, and it was noted that this was being investigated. Members also requested further information on the net additional homes provided. It was felt that this should be measured regularly in line with other performance indicators.

Members highlighted that the number of household refuse collection containers missed per month had increased. It was noted that this was being monitored by the CDC & WDC Joint Waste Collection Committee.

RESOLVED –

That the report be noted and the information requested by the Committee be reported at a future meeting.

Note: Councillor H Wallace left the meeting at 7.40 pm.

10 ANNUAL SCRUTINY REVIEW

The Committee received a report providing an annual review of the Overview Committees' work. This was provided to the external auditors and sets out the work undertaken by both of the Council's Overview Committees.

RESOLVED –

That the report be noted.

The meeting ended at 7.45 pm

SUBJECT:	28 Day Notice
REPORT OF:	<i>Portfolio Holder for Support Services</i>
RESPONSIBLE OFFICER	<i>Head of Legal & Democratic Services</i>
REPORT AUTHOR	<i>Charlie Griffin, 01494 732011, charlie.griffin@chiltern.gov.uk</i>
WARD/S AFFECTED	<i>All</i>

1. Report

The Access to Information Regulations 2012 place a requirement on Councils to publish a notice 28 days before every executive or joint executive meeting detailing all Key Decisions and Private Reports to be considered. The [28 Day Notice](#) is published on the Council's website.

RECOMMENDATIONS

The Cabinet is asked to note the following draft 28 Day Notices:

- Cabinet
- Joint Committee

Background Papers:	None
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28 Day Notice

**Local Authorities (Executive Arrangements) (Meetings and Access to Information)
(England) Regulations 2012**

This is a Notice of an intention to make a Key Decision on behalf of the Local authority (Regulation 9) and an intention to meet in private to consider those items marked as 'Private Reports' (Regulation 5).

A further Notice (the 'Agenda') will be published no less than 5 working-days before the date of the Cabinet meeting and will be available at www.chiltern.gov.uk/democracy

Leader (Councillor Isobel Darby)					
Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation ³	Decision Maker & Date	Private Report (Y/N) and Reason Private ⁴	Lead Officer ⁵
No	Q2 Performance Reports 2016-17	Services 29 Nov Resources 5 Dec	Cabinet 13 Dec 16	No	Sarah Woods Email: swoods@chiltern.gov.uk
No	Service Plan Summaries 2017/18	Services 24 Jan Resources 31 Jan	Cabinet 7 Feb 17	No	Sarah Woods Email: swoods@chiltern.gov.uk
No	Economic Development Strategy: To consider and agree the Council's Economic Development Strategy		Cabinet 7 Feb 17	No	Anita Cachioli Email: acachioli@chiltern.gov.uk
Yes	Shared Service Cost Splits: To review the costs splits that are used for shared services.	JC 23 Jan 17	Cabinet 7 Feb 17	No	Rodney Fincham Email: rfincham@chiltern.gov.uk

Support Services - Deputy Leader (Councillor Mike Stannard)					
Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation ³	Decision Maker & Date	Private Report (Y/N) and Reason Private ⁴	Lead Officer ⁵
Yes	Annual Treasury Management Strategy 2017/18		Cabinet 7 Feb 17	No	Helen O'Keeffe Email: HOKeeffe@chiltern.gov.uk

Sustainable Development (Councillor Peter Martin)					
Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation ³	Decision Maker & Date	Private Report (Y/N) and Reason Private ⁴	Lead Officer ⁵

Environment (Councillor – Mike Smith)					
Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation ³	Decision Maker & Date	Private Report (Y/N) and Reason Private ⁴	Lead Officer ⁵
Yes	Amendments to the Constitution of the Chiltern & Wycombe Joint Waste Collection Committee: To agree amendments to the JWCC Constitution arising from the implementation of a Chiltern, Wycombe and South Bucks joint waste team		Cabinet 13 Dec 16	No	Sue Markham Email:smarkham@chiltern.gov.uk
Yes	Building Services Maintenance, Cleaning & Associated Services: To consider a report on the tender exercise		Cabinet 13 Dec 16	Yes (Paragraph 3)	Kevin Kelly Email:kkelly@chiltern.gov.uk
Yes	Energy Strategy: To consider adoption of the Buckinghamshire Energy Strategy		Cabinet 13 Dec 16	No	Ben Coakley Email:bcoakley@chiltern.gov.uk
Yes	Amersham Multi-Storey Car Park Development Update: To receive a project update		Cabinet 13 Dec 16	Yes (Paragraph 3)	Chris Marchant Email: cmarchant@chiltern.gov.uk
Yes	Chiltern Car Park Review: Review of car park charges/charging periods, season tickets and proposed amendments to the Off Street Parking Places Order.		Cabinet 13 Dec 16	No	Julie Rushton Email:JRushton@chiltern.gov.uk
Yes	Amersham Multi-Storey Car Park Development Business Case: To consider the business case		Cabinet 7 Feb 16	Yes (Paragraph 3)	Chris Marchant Email: cmarchant@chiltern.gov.uk

Customer Services (Councillor – Fred Wilson)					
Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation ³	Decision Maker & Date	Private Report (Y/N) and Reason Private ⁴	Lead Officer ⁵

Community, Health & Housing (Councillor Graham Harris)					
Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation ³	Decision Maker & Date	Private Report (Y/N) and Reason Private ⁴	Lead Officer ⁵
Yes	Temporary Accommodation Procurement Statement: To identify the options available to the Council in the provision of temporary accommodation	Services 29 Nov 16	Cabinet 13 Dec 16	No	Martin Holt Email: mholt@chiltern.gov.uk
No	Armed Forces Community Covenant Update: To update on local WW1 commemorative events and the County-wide task force working group		Cabinet 13 Dec 16	No	Paul Nanji Email: pnanji@chiltern.gov.uk
Yes	Chiltern's Community & Wellbeing Plan 2017-2020: To adopt the new Chiltern Community & Wellbeing Plan		Cabinet 13 Dec 16	No	Paul Nanji Email: pnanji@chiltern.gov.uk
Yes	Homelessness Strategy: To consider a joint Homelessness Strategy	Services 24 January 17	Cabinet 7 Feb 16	No	Martin Holt Email: mholt@chiltern.gov.uk
Yes	Regulators Code for shared services: To consider the shared service regulators enforcement code	Services 24 Jan 16	Cabinet 7 Feb 16	No	Martin Holt Email: mholt@chiltern.gov.uk
No	Chiltern District Council Strategic Housing Framework 2014-15: To receive an update on affordable housing delivery and to consider the Council's draft Strategic Housing Framework 2014-15	Services 24 Jan 16	Cabinet 7 Feb 16	No	Michael Veryard Email: mveryard@chiltern.gov.uk
No	Revitalisation Group - Update Report: To update key outcomes of the local Revitalisation Groups (2016/17) and agree Capital Grants Awards		Cabinet 7 Feb 16	No	Paul Nanji Email: pnanji@chiltern.gov.uk
Yes	Chiltern Pools Feasibility Study: To report the key findings of the Chiltern Pools Consultation programme and agree the next steps forward		Cabinet 4 April 17	No	Paul Nanji Email: pnanji@chiltern.gov.uk
No	Sustainability and Carbon Reduction Strategy: The development and implementation of an		Cabinet		Joanna Faul Email: jfaul@chiltern.gov.uk

updated joint strategy for South Bucks DC and Chiltern DC, building on existing activities and opportunities		4 April 17	No	
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- 1 The Council's Constitution defines a 'Key' Decision as any decision taken in relation to a function that is the responsibility of the Cabinet and which is likely to:-
 - result in expenditure (or the making of savings) over £30,000 and / or
 - have a significant impact on the community in two (or more) district wards.
 and
 - relates to the development and approval of the Budget; or
 - relates to the development, approval and review of the Policy Framework, or
 - is otherwise outside the Budget and Policy Framework.
 As a matter of good practice, this Notice also includes other items – in addition to Key Decisions – that are to be considered by the Cabinet. This additional information is provided to inform local residents of all matters being considered.

- 2 Each item considered will have a report; appendices will be included (as appropriate). Regulation 9(1g) allows that other documents relevant to the item may be submitted to the decision-maker. Subject to prohibition or restriction on their disclosure, this information will be published on the Council website – www.chiltern.gov.uk/democracy – usually 5 working-days before the date of the meeting. Paper copies may be requested (charges will apply) using the contact details below.

- 3 In order to support the work of the Cabinet and to enhance decision-making, reports are often presented to other meetings for comment before going to the Cabinet. As such, this Notice also includes information on which meeting (if any) will also consider the report, and on what date.

- 4 The public can be excluded for an item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act 1972. The relevant paragraph numbers and descriptions are as follows:

Paragraph 1	Information relating to any individual
Paragraph 2	Information which is likely to reveal the identity of an individual
Paragraph 3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Paragraph 4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
Paragraph 5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
Paragraph 6	Information which reveals that the authority proposes: <ol style="list-style-type: none"> (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
Paragraph 7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

Part II of Schedule 12A of the Local Government Act 1972 requires that information falling into paragraphs 1-7 above is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Nothing in the Regulations authorises or requires a local authority to disclose to the public or make available for public inspection any document or part of a document if, in the opinion of the proper officer, that document or part of a document contains or may contain confidential information.

Should you wish to make any representations in relation to any of the items being considered in private, you can do so – in writing – using the contact details below. Any representations received, together with any response from the Council, will be published on the Notice (the 'Agenda') issued no less than 5 working-days before the meeting. This will be available on the Council website – www.chiltern.gov.uk/democracy

Contact: Democratic Services, Chiltern District Council, King George V House, King George V Road, Amersham, HP6 5AW; email: chiefexecs@chiltern.gov.uk; tel: 01494 732143

- 5 The lead officer is usually the report author, and their contact details are provided in this column. The officer's email address is a standard format: first initial followed by their surname e.g. Bob Smith = bsmith@chiltern.gov.uk

Classification: OFFICIAL

28-DAY NOTICE – FORWARD PLAN**Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

This is a Notice of an intention to make a Key Decision on behalf of the Local authority (Regulation 9) and an intention to meet in private to consider those items marked as 'Private Reports' (Regulation 5).

A further Notice (the 'Agenda') will be published no less than 5 working-days before the date of the Cabinet meeting and will be available at: [Chiltern District Council](#) & [South Bucks District Council](#)

CHILTERN & SOUTH BUCKS JOINT COMMITTEE (JC)

Meeting: 19 December 2016					
Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation How/When ³	Decision Maker & Date	Private Report (Y/N) and Reason Private ⁴	Contact Officer and Telephone Number
Y	Local Development Scheme Review This report will set out the review of the Scheme and recommend a revised Local Development Scheme.	JPPMRG 16.11.16 and 07.12.16	Joint Committee 19.12.16	N	Graham Winwright, Planning Policy Manager GWinwright@chiltern.gov.uk
Y	Community Infrastructure Levy Associated with the preparation of the Chiltern and South Bucks Local Plan, to decide on the principle of whether the two councils should jointly undertake evidence base work with a view to introducing separate community infrastructure levies and if so to agree a Local Development Scheme timetable, agreement for joint administration as part of the shared Planning Policy service and shared principles for levy spending.	JPPMRG 16.11.16 and 07.12.16	Joint Committee 19.12.16	N	Shereen Ansari, Senior Planning Officer (Planning Policy) SAnsari@chiltern.gov.uk
N	Programme Update: To report on the progress of the shared service programme.		Joint Committee 19.12.16	N	Jim Burness, Director of Resources Jim.burness@southbucks.gov.uk

SUBJECT:	<i>Chiltern District Council Performance Report Q2 2016-17</i>
REPORT OF:	<i>Leader of the Council – Councillor Isobel Darby</i>
RESPONSIBLE OFFICER	<i>Acting Chief Executive – Bob Smith</i>
REPORT AUTHOR	<i>Rachel Prance (01494 732 903) Sarah Woods (01494 586 800) Jo Wesson (01494 586 850)</i>
WARD/S AFFECTED	<i>Report applies to whole district</i>

1. Purpose of Report

The purpose of this report is to outline the performance of Council services against performance indicators and service objectives during Q2 July-September 2016.

RECOMMENDATION

Cabinet is asked to note the performance reports.

2. Executive Summary

Overview of performance indicators (PIs) against targets across the Council:

Portfolio	No of PIs	PI on target ●	PI slightly below target ●	PI off target ●	Unkn own / Data only
Leader	5	3	1	0	1
Community, health & housing	13	7	0	1	5
Sustainable development	11	9	0	1	1
Environment	5	1	2	0	2
Support services	6	4	0	1	1
Customer services	5	3	1	0	1
Total PIs	45	27	4	3	11

3. Reasons for Recommendations

3.1 This reports factual performance against pre-agreed targets. Management Team, Cabinet and Resources Overview & Services Overview Committees receive regular updates detailing our progress towards service plan objectives, performance targets and strategic risks, in line with our Performance and Improvement Framework.

3.2 Two detailed performance tables accompany this report:

- **Appendix A – Priority performance indicators Q2 2016-17**
- **Appendix B – Quarterly corporate performance indicators 2016-17**

4. Key points to note this quarter:

4.1 Of the 11 unknown PIs, three are provided for information only; seven are not reported this quarter and one is a new PI which is awaiting the target to be set.

4.2 Of the three off-target PIs, one is a priority PI.

4.3 **Community Health and Housing:** the PI below target relates to housing; please refer to the appendices to view the reasons for this. This is linked to the national increase in demand for temporary accommodation and lack of affordable housing. A working group is in place to explore the options for increasing the provision of affordable housing.

4.4 **Sustainable Development:** the PI which is off target relates to the number of planning appeals allowed. Appeals research is on-going. A number of outbuilding appeals have been allowed.

4.5 **Support Services:** the PI which is off target relates to the percentage of calls to ICT helpdesk resolved within agreed timescales. An increase in queries logged from the previous quarter, coupled with staff time off over summer holidays contributed to this missed target.

5. Consultation

Not applicable.

6. Options

Not applicable.

7. Corporate Implications

7.1 Financial - Performance Management assists in identifying value for money.

7.2 Legal – None specific to this report.

7.3 Crime and Disorder, Environmental Issues, ICT, Partnership, Procurement, Social Inclusion, Sustainability – reports on aspects of performance in these areas.

8. Links to Council Policy Objectives

Performance management helps to ensure that performance targets set through the service planning process are met and any dips in performance are identified and

resolved in a timely manner. This report links to all three of the Council's objectives, listed below:

Objective 1 - Efficient and effective customer focused services

Objective 2 - Safe, healthy and cohesive communities

Objective 3 - Conserve the environment and promote sustainability

9. Next Step

Once approved, this report and appendices will be published on the website.

Background	N/A
Papers:	

Appendix A - Priority PIs 2016-17 - CDC

Code	Title	2015/16 Actual	2015/16 Target	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Target 2016/17 (YTD)	Traffic Light	Latest Note
Leader's																		
CdHR1	Working days lost due to sickness absence	7.95	11	7.56	6.84	7.2	7.02	7.56	7.66							10	<input checked="" type="checkbox"/>	These figures are now calculated the same way as SBDC and in accordance with the Office of National Statistics not making the adjustment for part time workers. 136 days for September + 601.5 days (April - August) = 737.5 (info taken from Workforce)/192.45 (average FTE figure) = 3.83/6*12 = 7.66. The sickness figure for SBDC is 13.28.
CdHR14	Working days lost due to short term sickness absence (upto 20 working days)	New PI	New PI	6.12	4.92	4.96	4.71	5.16	5.1							5	<input type="checkbox"/>	80 days for September +411.5 days (April to August) = 491.5 days (taken from Workforce)/192.45 (average FTE)= 2.55/6*12= 5.10
CdHR15	Working days lost due to long term sickness absence (more than 20 working days)	New PI	New PI	1.44	1.92	2.2	2.31	2.38	2.56							3	<input checked="" type="checkbox"/>	56 days for September + 190 days (April to August) = 246 days (Taken from Workforce) /192.45 (average FTE) = 1.28/6*12=2.56 - This equates to two officers.
Community, Health and Housing																		
CdcmSf1	Percentage reduction in burglaries from dwellings year on year for Chiltern (quarterly)	-19.20%	data only			18.90%			7.20%							Data Only	n/a	Chiltern has seen a 7.2% decrease when compared to the previous year - 90 offences instead of 97.
CdHS1	Number of applicants with/expecting children who have been in B & B accommodation for longer than 6 weeks (snapshot figure at end of month)	0	0	1	0	2	0	0	0							0	<input checked="" type="checkbox"/>	A working group is in place to explore the options for increasing the provision of affordable housing.

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Code	Title	2015/16 Actual	2015/16 Target	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Target 2016/17 (YTD)	Traffic Light	Latest Note
CdHS8	Number of households living in temporary accommodation (snapshot at the end of the month)	31	21	35	36	39	34	32	36							30		Demand for temporary accommodation from homeless households remains high. The total of 36 households is made up of (i) 22 households where CDC has accepted the main statutory duty to secure accommodation and (ii) 14 households where enquires are pending or the household has been deemed intentionally homeless. As at 30/9/16, 9 of the 22 households in (i) are due to leave temporary accommodation and move into tenancies that have been secured via Bucks Home Choice. A working group is in place to explore the options for increasing the provision of affordable housing.
Sustainable Development																		
CdSD5	Special measures: quality of major applications, for assessment in Oct/Nov 2016 (cumulative)	9.38%	19.00%	9.38%	9.38%	9.38%	9.38%	9.38%	9.38%							9.90%		3 of 32 major cases determined, allowed or part allowed on appeal
CdSD10	Processing of planning applications: minor applications processed within 8 weeks (cumulative)	81.92%	70.00%	85.00%	85.71%	72.73%	75.00%	79.74%	82.29%							75.00%		Performance for minor applications was outstanding for September at 100% increasing the cumulative performance
CdSD11	Processing of planning applications: other applications processed within 8 weeks (cumulative)	92.15%	92.00%	96.30%	90.61%	90.54%	91.08%	91.78%	92.47%							90.00%		651 of 704 determined within target - cumulative figure 115 of 120 determined within target - this month's figure

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Code	Title	2015/16 Actual	2015/16 Target	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Target 2016/17 (YTD)	Traffic Light	Latest Note
CdSD31	Special measures: speed of processing of major applications - minimum percentage of decisions on major applications which are made within 13 weeks or timescale agreed with the applicant; for assessment in October/November 2018 (cumulative)	New PI	New PI	N/A	N/A	N/A	100.00%	100.00%	100.00%							51.00%	<input checked="" type="checkbox"/>	4 of 4 major cases determined within target Note: The Government annually assesses Council's, for special measures designation This assessment relates to the SPEED of decision making on major applications The period assessed is a 2 year period leading up to the end of June. This indicator is assessed on a monthly basis moving towards this end date Jul 2016 to Jun 2018 is the current assessment period The current threshold is 51% or more to be determined within the statutory 13 week period or alternative time period agreed with the applicant.
Environment																		
CdWR3	Percentage of household waste sent for reuse, recycling and composting (cumulative)	52.53%	57.00%			54.79%			55.92%							58.00%	<input type="checkbox"/>	Data is currently provisional for Q2. The data for July and August 2016 has been almost finalised but we are missing all data from September 2016, which is supplied by Bucks CC and Serco. The figure given has been reached using the data from September 2015, which is not anticipated to be significantly different to 2016.
Customer Services																		
CdRB1	Speed of processing - new HB/CTB claims (cumulative)	16.08	18	16.52	18.37	18.67	18.11	17.94	18.75							18	<input type="checkbox"/>	10 claims took longer than 40 days, taking between 45 and 64 days to gather all the information from the customer. This has moved from a monthly to a cumulative figure.
CdRB2	Speed of processing - changes of circumstances for HB/CTB claims (cumulative)	4.72	5	4.11	3.75	3.78	3.89	3.95	4.08							5	<input checked="" type="checkbox"/>	This has moved from a monthly to a cumulative figure.
CdRB3	% of Council Tax collected (cumulative)	99.36%	99% (57.75%)	5.42%	15.32%	24.92%	34.64%	44.29%	53.94%							99.00%	<input checked="" type="checkbox"/>	
CdRB4	Percentage of Non-domestic Rates Collected (cumulative)	98.30%	98% (57.17%)	8.94%	19.47%	29.03%	37.21%	45.97%	54.74%							98.00%	<input checked="" type="checkbox"/>	

Appendix B - CDC Quarterly Corporate Performance Indicator Report - Q2 2016-17 Note:

Excludes Priority Performance Indicators - see Appendix A

KEY <input checked="" type="checkbox"/> This PI is below target <input type="checkbox"/> This PI is slightly below target <input checked="" type="checkbox"/> This PI is on target																			
PI code	Name	2015/16 Value	Annual target 2015/16	Apr-16 value	May-16 value	Jun-16 value	Jul-16 value	Aug-16 value	Sep-16 value	Oct-16 value	Nov-16 value	Dec-16 value	Jan-17 value	Feb-17 value	Mar-17 value	Annual target 2016/17	Traffic light (latest actual)	Responsible officer	Latest notes
Leader's portfolio																			
CdCP1 (C)	Number of unique visitors to the main website (by period)	330,946	data only	29,100	30,819	29,738	26,311	28,482	28,297							data only	n/a	Rachel Prance	
CdHR2 (C)	Voluntary leavers as a % of workforce (extrapolated for the year)	18.62%	8%			10.70%			8.80%							16%	<input checked="" type="checkbox"/>	Judy Benson	6 leavers during quarter 1, / average headcount of 224.67. Extrapolated, this equates to 24 for the full year, 21.88%.
Community, health and housing																			
CdCL1 (C)	Customer satisfaction rating at the Chiltern leisure facilities	59.00%	65.00%	annual PI											65.00%	?	Martin Holt		
CdCL2 (C)	Total participation in physical activities delivered through the GLL community engagement plan (by period)	6,268	6,000 (1,500)			4,876			4,882							6,600	<input checked="" type="checkbox"/>	Martin Holt	
CdCL3 (C)	Total number of users at all leisure centres (by period)	915,382	875,000 (218750)			238,015			238,195							900,000	<input checked="" type="checkbox"/>	Martin Holt	
CdHSf2 (C)	Percentage reduction in violent offences against a person, rolling year on year	-53.90%	data only			-39.6%			-25.90%							data only	n/a	Martin Holt	Chiltern has seen an increase of 25.9% in VAP offences. This is 394 offences compared to 313 the previous year.
CdHS2 (C)	Number of affordable homes delivered by (i) new build (ii) vacancies generated by local authority scheme (iii) acquisition of existing properties for social housing (cumulative)	22	33 (16.50)			13			13							33	<input checked="" type="checkbox"/>	Martin Holt	This total comprises (i) 13 new affordable homes that were delivered in the development adjacent to Lincoln Park in Amersham comprising 9 properties for affordable rent and 4 properties for shared ownership (ii) 0 and (iii) 0. A working group is in place to explore the options for increasing the provision of affordable housing.
CdHS3i (C)	Average Length of stay in B & B temporary accommodation for all households (snapshot at end of quarter)	12	5			7			7							10	<input checked="" type="checkbox"/>	Martin Holt	Average stay of 7 weeks based on stays that ended during Quarter 2 (Jul to Sep 2016) - 9 families (472 days) and 1 single/couple (23 days)
CdHS4 (C)	Number of private sector dwellings vacant for more than 6 months and returned to occupation following local authority intervention	28	40	annual PI											40	?	Martin Holt		

KEY <input checked="" type="checkbox"/> This PI is below target <input type="checkbox"/> This PI is slightly below target <input checked="" type="checkbox"/> This PI is on target																			
PI code	Name	2015/16 Value	Annual target 2015/16	Apr-16 value	May-16 value	Jun-16 value	Jul-16 value	Aug-16 value	Sep-16 value	Oct-16 value	Nov-16 value	Dec-16 value	Jan-17 value	Feb-17 value	Mar-17 value	Annual target 2016/17	Traffic light (latest actual)	Responsible officer	Latest notes
CdEH2 (C)	Percentage of food premises (risk rating A to C) that are broadly compliant (snapshot quarterly)	96.00%	91%			96.50%			96.71%							96%	<input checked="" type="checkbox"/>	Martin Holt	
JtLI3 (C)	Percentage of customers satisfied with the licensing service received (annual)	61.80%	89%	annual PI											89%	?	Martin Holt		
JtLI5 (C)	Percentages of licences received and issued/renewed within statutory or policy deadlines (cumulative)	98.40%	97%			96.30%			99.70%							97%	<input checked="" type="checkbox"/>	Martin Holt	1 out of 365 not dealt with within policy or legislative timescales.
Sustainable development																			
JtBC1 (C)	Applications checked within 10 working days (cumulative)	92.70%	85%	85.90%	93.10%	93.40%	96.30%	99.10%	98.30%							92%	<input checked="" type="checkbox"/>	Peter Beckford	
JtBC4 (C)	Customer satisfaction with the building control service (cumulative)	92.70%	94%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%							92%	<input checked="" type="checkbox"/>	Peter Beckford	
CdPI1 (C)	Net additional homes provided		133	annual PI											145	?	Peter Beckford		
CdSD7 (C)	Percentage of planning applicants who are satisfied or very satisfied with the planning service (cumulative)	77.00%	80%			87.50%										80%	<input checked="" type="checkbox"/>	Peter Beckford	
CdSD8 (C)	Planning appeals allowed (cumulative)	39.76%	35%			55.00%			53.33%							35%	<input checked="" type="checkbox"/>	Peter Beckford	24 of 45 appeals decided, allowed or part allowed. We are continuing with our appeals research. We have identified that a number of outbuilding appeals have been allowed. We are reviewing both the allowed and dismissed at the moment for January - September 2016.
CdSD12 (C)	Percentage of new enforcement cases where an initial site visit for an urgent priority case is undertaken within the timescale set out in the Enforcement Policy (cumulative)	100.00%	30%	100.00%	100.00%	100.00%										100%	<input checked="" type="checkbox"/>	Peter Beckford	

KEY <input checked="" type="checkbox"/> This PI is below target <input type="checkbox"/> This PI is slightly below target <input checked="" type="checkbox"/> This PI is on target																			
PI code	Name	2015/16 Value	Annual target 2015/16	Apr-16 value	May-16 value	Jun-16 value	Jul-16 value	Aug-16 value	Sep-16 value	Oct-16 value	Nov-16 value	Dec-16 value	Jan-17 value	Feb-17 value	Mar-17 value	Annual target 2016/17	Traffic light (latest actual)	Responsible officer	Latest notes
CdSD32(C)	% of new enforcement cases where an initial site visit for a high priority case is undertaken within the timescale set out in the Enforcement Policy (Cumulative, monthly)	New PI	New PI	100.00%	100.00%	100.00%										100%	<input checked="" type="checkbox"/>	Peter Beckford	
Environment																			
CdSE1 (C)	Cumulative CO2 reduction from local authority operations from base year of 2008/09	22.00%	9.10%	annual PI											11.70%	?	Martin Holt	Reported annually. Cumulative Figure against baseline	
CdSE2 (C)	Planning to adapt to climate change (5 levels of performance 0=low 5= high)	3	4	annual PI											4	?	Martin Holt	Reported annually.	
Page 31 CdWR1 (C)	Waste customer satisfaction survey	86.70%	86%	6 monthly				84.40%	6 monthly					86%	<input type="checkbox"/>	Chris Marchant	Reported 6 monthly. This is for both Chiltern and Wycombe. This measures waste collection as well as street cleansing. Satisfaction with refuse collection has seen an increase of 5.8%. Satisfaction with street cleaning has seen a decrease of 4.3%. Satisfaction with recycling collections has seen a decrease of 2.6%. Satisfaction with food waste collections has seen a decrease of 3.2%. Satisfaction with garden waste collections has seen a decrease of 4.7%.		
	CdWR4 (C)	Household refuse collections, number of containers missed per month (calculated by P&C team on wkly basis)	New PI	New PI	1,154	1,141	1,597	1,561	1,379	1,407						1733	<input checked="" type="checkbox"/>	Chris Marchant	
Support services																			
JtLD1 (C)	Client satisfaction with the shared service. Percentage satisfied or very satisfied.	90.50%	94%	6 monthly				100.00%	6 monthly					96%	<input checked="" type="checkbox"/>	Joanna Swift	Reported 6 monthly		
JtBS1 (C)	Availability of ICT systems to staff from 8am to 6pm (by period)	99.86%	99.50%			99.80%			99.80%							99.50%	<input checked="" type="checkbox"/>	Sim Dixon	
JtBS2 (C)	Percentage of calls to ICT helpdesk resolved within agreed timescales (by period)	84.00%	95%			81.20%			81.00%							95%	<input checked="" type="checkbox"/>	Sim Dixon	An increase in queries logged from the previous quarter, coupled with staff time over summer holidays contributed to this missed target

KEY This PI is below target This PI is slightly below target This PI is on target																				
PI code	Name	2015/16 Value	Annual target 2015/16	Apr-16 value	May-16 value	Jun-16 value	Jul-16 value	Aug-16 value	Sep-16 value	Oct-16 value	Nov-16 value	Dec-16 value	Jan-17 value	Feb-17 value	Mar-17 value	Annual target 2016/17	Traffic light (latest actual)	Responsible officer	Latest notes	
CdBS3 (C)	Percentage of responses to FOI requests sent within 20 working days (by month)	83.00%	90%	60.00%	87.00%	95.00%	95.00%	100.00%								90%		Sim Dixon	This PI is always reported one month in arrears as the figures are not available until then.	
CdLD2 (C)	The percentage response to the annual canvass	94.00%	94%	annual PI												94%	?	Joanna Swift	Reported annually.	
CdLD3 (C)	Percentage of standard searches carried out within five working days (by period)	100.00%	100%			n/a						n/a				n/a	100%		Joanna Swift	This will no longer be reported for the new financial year as the 5 day target is no longer relevant and has been superceded by the 3 day target under departmental target CdLD4 (D).
Customer services																				
CdCS1 (C)	New measure for complaints - t.b.a.	n/a	t.b.a.													t.b.a.	n/a	Nicola Ellis	New PI for when the joint customer services team is implemented.	

SUBJECT:	Draft Revenue Budget 2017/18
REPORT OF:	Support Services Portfolio Holder – Cllr Mike Stannard
RESPONSIBLE OFFICER	Jim Burness – Director of Resources
REPORT AUTHOR	Jacqueline Ing jing@chiltern.gov.uk 01494 732292
WARD/S AFFECTED	All

1. Purpose of Report

1.1 To present the draft revenue budget for 2017/18.

RECOMMENDATIONS

- Note the draft revenue service budget for 2017/18.

2. Context of the 2017/18 Budget

2.1 The background to the Council's revenue budget position for the coming years can be summarised as follows:

- As part of the 2015 Autumn Statement it was announced that Chiltern District Council would no longer receive Revenue Support Grant (RSG) from 2017/18. A transitional scheme is in place to minimise the impact of this in 2017/18, however this still represents a significant reduction in funding.
- The Chancellor announced on the 5th October 2015 the intention for local authorities to retain 100% of Business Rates by the end of the current parliament. However, the timetable and impact this may have on other funding streams is currently unknown, and therefore no assumptions about what changes may arise are made in the budgets at this stage. This will be revisited as further announcements are made.
- Current understanding is that as a Shire District, Chiltern's Council tax rises will be limited to the higher of 2% or £5 otherwise a referendum is triggered.
- Investment income will continue to be constrained as CDC is proposing significant capital expenditure and interest rates continue at an all-time low.

2.2 The Government Revenue Support Grant figures are detailed below.

- 2013/14 £1,961,000
- 2014/15 £1,507,000 23% cut
- 2015/16 £1,125,000 further 26% cut.
- 2016/17 £ 406,000 further 64% cut.
- 2017/18 £ 0

2.3 With this scale of funding reduction it would be prudent at this stage not to include any funding for new recurring expenditure to improve or expand services.

2.4 The progressing work with South Bucks DC is resulting in many services now being provided by joint teams. Where Chiltern DC is the accounting authority for the joint team this results in the whole costs being shown in the Chiltern budgets, with the share of the service to South Bucks DC shown as a recharge. This leads to the appearance of significant increases in some of the subjective budget headings as for example South Bucks staff costs now form part of the total staff cost of the service. The total estimated recharge of joint services to South Bucks in 2017/18 is £3.5m.

3. Draft Revenue Budget 2016/17

3.1 A summary of the draft Revenue Budget for 2017/18 is presented for consideration and approval at Appendix 1. The overall position is an increase in Net Cost of Services of 2.0%.

3.2 The budgets presented at this stage represent the direct costs of the services – i.e. they exclude all internal support recharges (e.g. accommodation, facilities, finance etc).

3.3 As part of the budget preparation process this year, the Support Services Portfolio Holder and the Head of Finance meet with each Portfolio Holder and Head of Service to review all the budgets on a detailed line by line basis. This, alongside proposals put forward by budget holders, resulted in budget reductions or additional income of over £520k.

3.4 A summary of the movements between the 2016/17 and the 2017/18 net cost of services is shown in Appendix 2.

Subjective Analysis

3.5 As has been referred to previously there have been a number of changes to the classification of expenditure in the overall subjective expenditure analysis in Appendix 1 as a result of shared service implementation. Where Chiltern is the

accounting authority for a joint service the expenditure shown in the various subjective categories reflects the total cost of the joint team. Income from South Bucks District Council towards shared service costs is shown on a separate income line ("Recharge to SBDC").

Further Breakdowns

3.6 Further breakdowns by Portfolio area are included as follows:

Appendix 3 Leader Portfolio

Appendix 4 Customer Services Portfolio

Appendix 5 Community, Health & Housing Portfolio

Appendix 6 Environment Portfolio

Appendix 7 Support Services Portfolio

Appendix 8 Sustainable Development Portfolio

Appendix 9 Trading Undertakings

3.7 When reviewing the draft budgets it should be noted that:

- a) All the budgets are presented in a standard format and some budget heads will appear with no income or expenditure.
- b) The 2015/16 actual expenditure and the 2016/17 original budget figures are included as an aid to comparison.

4. Inflation Estimates

4.1 The budgets have been prepared in accordance with the following inflation assumptions:

- Salaries inflation of 1%
- Contracts inflation 2% (unless different rate specified within contract)
- Business rates - based on draft revaluation figures
- Gas 4%
- Electricity 4%
- Insurance 0.5%
- Other expenditure heads 0%
- Income 0%.

5. Investment Income

5.1 Investment income will continue to be constrained as CDC is proposing significant capital expenditure and interest rates continue at an all-time low.

5.2 The likely achievable level of investment income for 2017/18 has currently been estimated at £100,000 however this will be reviewed as part of the Treasury Management Strategy for 2017/18 which will be reported to Members in February.

6. Payment to Parishes in respect of Council Taxes

6.1 Central Government has consistently cut the CDC Revenue Support Grant so over the last 3 years, the grant paid to Parishes has also been scaled back. In 2017/18, as no Revenue Support Grant will be received by the Council, we propose not to provide any Council Tax Support grant to the Parishes.

6.2 The effect on the Parishes (assuming they request the same amount of funding as last year) is detailed in **Appendix 11**.

7. Council Tax Base

7.1 The Council Tax Base figures (ie the estimated number of Band D equivalent properties in the district) has increased from 43,560 to 43,918 (0.82%).

8. Contributions to Reserves

8.1 At this stage in the process provisional estimates have been included for contributions to / from reserves.

8.2 The issues around level and composition of reserves will be reviewed in February 2017 when final budget setting decisions are taken.

9. Retained Business Rate Income and Government Grant Payments

9.1 At this stage in the process provisional estimates have been included for retained Business Rate income, Government Grant, and New Homes Grant.

9.2 These figures will be reviewed in the budget setting process once central Government have provided grant figures for 2017/18 which are anticipated to be just before Christmas.

10. Council Tax

10.1 The Government has not yet announced its final proposals to limit council tax increases for 2017/18. Once information on this is known the Council will need to take this into account when coming to its final decisions on council tax in February.

11. Collection Fund Surplus

- 11.1 Council Tax regulations require billing authorities to formally declare an estimated position on the Collection Fund for the current financial year. The calculation has to be made on 15 January and notified to major precepting authorities within 7 working days. Any surpluses or deficits are required to be paid over, or paid by, all major precepting authorities in proportion to their precepts in the area for the year of account. Any declared surplus must be used to reduce the overall level of Council Tax in the forthcoming year.
- 11.2 At this point in the budget process it has been assumed that the Collection Fund Surplus attributable to Chiltern for Council Tax will be nil, and growth on business rates will be approximately £300,000. These figures will be reviewed later in the budget setting process.

12. Fees and Charges 2017/18

- 12.1 A review of discretionary fees and charges has been carried out and the proposed fees and charges for 2017/18 are attached as **Appendix 10**.

13. Corporate Implications

- 13.1 This report proposes an initial draft Revenue Budget for 2017/18. It is a legal requirement that this budget is balanced, and has been scrutinised by members.

14. Links to Council Policy Objectives

- 14.1 The budget is essential to achieving all of the Council's objectives and priorities.

15. Next Step

- 15.1 Subject to the comments of the Resources Overview Committee, the Cabinet will make its final decisions and set the Council's budget and 2017/18 Council Tax requirement at its meeting on 7th February 2017 prior to recommending these to the full Council on 28th February 2017.

Background Papers:	None
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APPENDIX 1: CDC REVENUE ACCOUNT SUMMARY

2014/15 ACTUALS	2015/16 ACTUALS		2016/17 BUDGET	2017/18 BUDGET
£	£		£	£
624,345	601,819	Leader Portfolio (ID)	624,116	632,293
1,429,023	1,697,200	Community, Health & Housing (GH)	1,722,421	1,798,618
689,465	989,125	Customer Services Portfolio (FW)	1,066,618	1,196,735
1,291,995	954,623	Environment (MSm)	1,367,753	1,697,236
3,082,711	3,355,172	Support Services (MSt)	3,308,593	3,124,443
910,638	1,015,963	Sustainable Development Portfolio (PM)	1,234,619	1,054,069
(337,359)	(384,304)	Trading Undertakings (MSm)	(220,620)	(223,324)
7,690,818	8,229,598	Net Cost of Services	9,103,500	9,280,070
(123,515)	(156,901)	Interest & Investment Income Receivable	(140,000)	(100,000)
86,679	86,679	Notional Interest Payable - Refuse vehicles	54,090	37,630
0	0	Borrowing Costs - Interest	0	73,692
0	0	Borrowing Costs - MRP Repayment	0	0
112,000	80,000	Payment to Parishes re change in Taxbase	29,000	0
0	0	Additional Pension Deficit Contribution	0	0
		<u>Contributions to / (from) Reserves</u>		
(97,149)	175,093	Contribution to / (from) LDF Fund	(163,500)	(218,500)
377,720	393,950	Contribution to Capital Prog - Refuse Vehicles	393,950	393,950
0	1,307,486	Contribution to Capital Prog - Other	1,412,471	630,983
458,840	201,420	Contribution to Capital Prog - Other	0	0
20,000	(56,942)	Contribution to / (from) Elections Reserve	20,000	20,000
2,617,391	325,278	Contribution to / (from) Other Reserves	0	500,000
		<i>Allocation yet to be agreed</i>		
158,242	368,159	Contribution to / (from) general reserves - NDR	0	0
11,301,026	10,953,820	Budget Requirement	10,709,511	10,617,825
(7,818,215)	(7,692,131)	Non Domestic Rates (NDR) - Income	(8,284,234)	(8,447,172)
6,731,874	6,860,509	Non Domestic Rates (NDR) - Tariff	6,917,679	7,053,739
(446,315)	(608,669)	Non Domestic Rates (NDR) - General Grants	0	0
(56,285)	0	Non Domestic Rates (NDR) - NDR Adjust	0	0
101,403	20,132	Non Domestic Rates (NDR) - Levy	0	0
(1,506,631)	(1,125,471)	Revenue Support Grant	(406,589)	0
(727,070)	(738,843)	New Homes Grant	(1,046,874)	(1,111,361)
(74,244)	0	General Grants - Council Tax Freeze	0	0
(7,855)	0	General Grants - Assets of Community Value	0	0
(8,547)	0	General Grants - Community Right to Challenge	0	0
(8,201)	0	General Grants - Repair & Renew Admin Grant	0	0
(5,615)	(8,864)	General Grants - Transparency code	0	0
(64,006)	(15,350)	General Grants - Council Tax New Burdens	0	0
(11,068)	0	General Grants - Business Rates New Burdens	0	0
0	0	General Grants - Transition Grant	(134,403)	(100,150)
(32,526)	(31,519)	General Grants - Other	0	0
(251,687)	(100,020)	Collection fund (surplus)/deficit - Council Tax	(22,907)	0
(158,242)	(368,159)	Collection fund (surplus)/deficit - Business Rates	(300,000)	(300,000)
6,957,796	7,145,435	Precept on Collection Fund	7,432,183	7,712,881
0	0		0	
		COUNCIL TAX CALCULATION		
6,957,796	7,145,435	CDC Precept (excluding parishes)	7,432,183	7,712,881
42,809.31	43,143.55	Divided by Tax base	43,559.86	43,918.01
162.53	165.62	Tax Rate (Band D)	170.62	175.62
0.00%	1.90%	Increase	3.02%	2.93%

CDC OVERALL SUBJECTIVE ANALYSIS

2014/15 ACTUALS	2015/16 ACTUALS		2016/17 BUDGET	2017/18 BUDGET	% Change
£	£		£	£	
7,960,633	7,798,508	Salary Costs	9,895,090	10,347,470	4.6%
668,660	1,069,417	Other Employee Expenses	358,330	416,410	16.2%
953,905	822,089	Premises Related Expenses	1,033,135	1,087,147	5.2%
72,142	71,042	Transport Related Costs	92,490	103,470	11.9%
3,865,214	3,858,714	Supplies & Services	3,359,020	3,473,160	3.4%
498,095	756,569	Recharge from SBDC	497,660	670,358	34.7%
2,420,366	3,079,286	Third Party Payments	2,679,055	3,371,600	25.9%
19,385,400	19,580,670	Transfer Payments	20,625,000	21,185,000	2.7%
35,824,415	37,036,295	RUNNING EXPENSES	38,539,780	40,654,615	5.5%
(7,011,059)	(7,809,892)	Fees & Charges and Other Income	(6,018,220)	(6,760,209)	12.3%
(20,117,991)	(20,061,930)	Grant Income	(20,906,870)	(21,409,870)	2.4%
(901,604)	(1,231,615)	Recharge to SBDC	(2,742,545)	(3,541,277)	29.1%
471,633	718,923	Recharge to WDC	502,097	559,300	11.4%
(36,132)	(15,000)	Recharge to Crem	(39,000)	(50,000)	28.2%
0	(10,400)	Recharge to Trust	(70,410)	(38,340)	-45.5%
(488,444)	(346,783)	Funded from Earmarked Reserves	(94,000)	(134,150)	42.7%
(50,000)	(50,000)	Recharge to Capital	(67,332)	0	-100.0%
7,690,818	8,229,598	Net Running Expenses	9,103,500	9,280,070	1.9%
1,468,114	1,510,641	Depreciation	1,427,150	1,427,150	0.0%
7,439,116	6,658,549	Support Recharges In	6,281,058	0	-100.0%
631,708	197,548	Office Recharge	377,015	0	-100.0%
(8,070,824)	(6,856,097)	Support Recharges Out	(6,658,073)	0	-100.0%
7,690,818	8,229,598	Net Cost of Services Excluding Depreciation	9,103,500	9,280,070	1.9%
9,158,932	9,740,239	Net Cost of Services Including Depreciation	10,530,650	10,707,220	1.7%
0	0		0	(0)	

		Analysis of recharge from SBDC		
137,220	104,264	Chief Executives	129,500	130,660
147,849	229,935	Community Safety	126,321	133,245
0	289,737	Legal	280,460	279,375
0	0	Democratic & Electoral Services	0	271,189
96,251	44,813	Building Control	(38,621)	(144,111)
56,350	87,820	Planning Policy	0	0
60,425	0	Finance	0	0
498,095	756,569		497,660	670,358
0	0		0	0

		Analysis of recharge to SBDC		
(81,660)	(22,296)	Chief Executives	(85,750)	(86,140)
(30,730)	(31,690)	Human Resources	(157,085)	(180,549)
(28,900)	(28,070)	Comms ,Policy & Performance	(128,059)	(126,538)
(12,820)	(55,070)	Revenues	(134,466)	(145,877)
0	0	Customer Services	(121,490)	(154,308)
(47,670)	(43,530)	Healthy Communities Corporate	(43,450)	(62,881)
0	0	Environmental Health	0	(333,207)
0	0	Health & Safety	0	(11,433)
0	0	Emergency Planning	0	(2,332)
(462,523)	(341,558)	Housing / Homelessnes	(306,708)	(327,079)
(58,453)	72,744	Licensing	120,856	120,217
0	0	Community & Leisure	(118,628)	(110,247)
0	(223,430)	Facilities & Property Team	(197,916)	(211,565)
0	0	Waste Client	0	(242,597)
0	(101,402)	Parking	(116,576)	(117,800)
0	(361,750)	Finance	(343,938)	(364,799)
(10,860)	(9,461)	Internal Audit	(38,294)	(38,993)
(120,458)	(82,280)	Business Support	(535,671)	(575,379)
(47,530)	0	Legal	0	0
0	(3,822)	Planning Policy	(535,370)	(569,770)
(901,604)	(1,231,615)		(2,742,545)	(3,541,277)
0	0		0	0

Appendix

APPENDIX 2: SUMMARY OF BUDGET MOVEMENTS

A summary of the movements between the 2016/17 and the 2017/18 net cost of services is shown in the table below.

CDC Budget Build Up 2017/18	Leader £'000	CH&H £'000	Cus Ser £'000	Env £'000	Support £'000	S Dev £'000	Trading £'000	Total £'000
2016/17 Budget	624	1,722	1,067	1,368	3,309	1,235	-221	9,103
Change in Salary Costs								
Payrise estimate (1%)	8	15	16	15	18	18	0	90
Apprenticeship levy (all shown in SS)					16			16
Other salary changes (eg increments etc)	18	1	22	35	3	-22	0	58
Inflation - Expenditure	0	4	0	15	15	0	-5	28
Inflation - Waste				29				29
Inflation - Income	0	-1	0	0	0	0	0	-1
Unavoidable Increases								
B&B demand continues to be high		15						15
Waste contract				92				92
Car parking NDR				24				24
Revised CCTV costs				12				12
Cover for evening meetings				3				3
Realignment of Council Office income budgets				126				126
Rent Belmont club				8				8
Planning Admin - Overtime and temps						11		11
Dev Mgt Consultants fees						30		30
Increased LDF costs funded from reserve / shared with SBDC						59		59
Depot NDR							2	2
Transfers								
Postage	4	6	26	-47	3	7		0
IT License Costs	6		94	34	-135			0
Printing budget transferred to Facilities				22	-22			0
Lone Working Devises	0	6	-1	-3	0	-2	0	0
Savings / Budget Reductions / Increased Income								
Leader savings	-23							-23
HC savings		-12						-12
Customer service savings			-3					-3
Revenue service savings			-13					-13
Additional Council Tax court costs			-10					-10
Bucks Waste Committee dissolved				-20				-20
Income from sale of waste bins				-21				-21
Car park income - extra demand				-23				-23
Facility Mgt Savings				-15				-15
Postage saving				-23				-23
Other Environment Savings				-18				-18
Ceasing consultancy support to shared service reviews					-22			-22
Support Savings					-39			-39

APPENDIX 2: SUMMARY OF BUDGET MOVEMENTS

CDC Budget Build Up 2017/18	Leader	CH&H	Cus Ser	Env	Support	S Dev	Trading	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Joint building control - share of additional income						-105		-105
Dev Mgt Income						-166		-166
Only one conservation area appraisal						-12		-12
Other Changes								
No longer capitalising salary costs				67				67
Adjustment re capitalised waste vehicles				14				14
Realignment of corporate mgt costs					-29			-29
Other	-5	8	-3	3	9	2	0	14
2017/18 Base Budget (Cabinet Dec 16)	632	1,764	1,196	1,696	3,125	1,054	-223	9,245

APPENDIX 3: CDC LEADER PORTFOLIO

2015/16 ACTUALS	Cost Code(s)	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
284,918	Chief Executives P050	293,940	293,670	(0)	-0.1%
112,568	Joint Human Resources HR01	92,235	103,551	11	12.3%
204,334	Joint Comms, Policy & Performance CO01	237,941	235,072	(3)	-1.2%
(1)	High Speed 2 Rail Link R475				
601,819	Net Running Expenses	624,116	632,293	8	1.3%

2015/16 ACTUALS	CIPFA CLASSIFICATION	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
537,554	Direct Employee Expenses	770,200	827,250	57	7.4%
120,723	Indirect Employee Expenses	70,190	60,520	(10)	-13.8%
	Premises Related Expenses				
1,524	Transport Related Costs	3,700	2,000	(2)	-45.9%
412,995	Supplies & Services	98,330	100,590	2	2.3%
104,264	Recharge from SBDC	129,500	130,660	1	0.9%
	Third Party Payments				
	Transfer Payments				
1,177,060	Running Expenses	1,071,920	1,121,020	49	4.6%
(215,402)	Fees & Charges and Other Income	(41,850)	(40,000)	2	-4.4%
	Grant Income				
(82,056)	Cost Share - SBDC	(370,894)	(393,227)	(22)	6.0%
	Recharge to WDC				
	Recharge to Crem	(14,000)	(15,000)	(1)	7.1%
	Recharge to Trust	(21,060)	(9,170)	12	-56.5%
(277,783)	Funded from Earmarked Reserves		(31,330)	(31)	-
	Recharge to Capital				
601,819	Net Running Expenses	624,116	632,293	8	1.3%
	Depreciation				
217,571	Support Recharges In	175,659			
10,188	Office Recharge	18,859			
(792,000)	Support Recharges Out	(770,922)			
37,578	Net Expenditure	47,712	632,293		

2015/16 ACTUALS	Chief Execs	2016/17 BUDGET	2017/18 BUDGET
£		£	£
110,471	Direct Employee Expenses	241,070	242,360
83,864	Indirect Employee Expenses	3,800	1,500
	Premises Related Expenses		
417	Transport Related Costs	1,000	500
8,198	Supplies & Services	8,320	9,790
104,264	Recharge from SBDC	129,500	130,660
	Third Party Payments		
	Transfer Payments		
307,214	Running Expenses	383,690	384,810
	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem	(4,000)	(5,000)
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
307,214	Net Running Expenses	379,690	379,810
22,296	Cost Share - SBDC	85,750	86,140
284,918	Cost Share - CDC	293,940	293,670

Direct Emp Expenses: Net salary cost after recharge to SBDC. 284,820 286,880
17/18 Budgeted FTE 3.73 (16/17 Budgeted FTE 3.86)

Indirect Emp Expenses: Training.

Transport: Mileage claims.

Supplies & Services: Insurance, printing, publications etc.

2015/16 ACTUALS	Joint Human Resources	2016/17 BUDGET	2017/18 BUDGET
£		£	£
124,898	Direct Employee Expenses	234,450	251,300
35,514	Indirect Employee Expenses	57,730	51,120
	Premises Related Expenses		
422	Transport Related Costs	700	500
18,276	Supplies & Services	24,350	30,350
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
179,110	Running Expenses	317,230	333,270
(34,852)	Fees & Charges and Other Income	(41,850)	(40,000)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem	(5,000)	(5,000)
	Recharge to Trust	(21,060)	(4,170)
	Funded from Earmarked Reserves		
	Recharge to Capital		
144,258	Net Running Expenses	249,320	284,100
31,690	Cost Share - SBDC	157,085	180,549
112,568	Cost Share - CDC	92,235	103,551

Direct Emp Expenses: 2016/17 represents cost of joint HR team.
17/18 Budgeted FTE 5.62 (16/17 Budgeted FTE 5.81)

Indirect Emp Expenses:	Childcare vouchers (fully reallocated)	30,000	30,000
	Corporate training budgets	26,320	19,320
	Medical fees and professional subs	1,000	1,800
		<u>57,320</u>	<u>51,120</u>

Transport: Mileage claims.

Supplies & Services: Consultants fees, insurance, printing, publications etc.

Fees & Charges:	Recovery of childcare vouchers	-30,000	-30,000
	Training recharges	-10,000	-10,000
	DBS, Medical fees	-1,850	0
		<u>-41,850</u>	<u>-40,000</u>

2015/16 ACTUALS	Joint Comms, Policy & Performance	2016/17 BUDGET	2017/18 BUDGET
£		£	£
201,805	Direct Employee Expenses	294,680	302,260
1,345	Indirect Employee Expenses	8,660	7,900
	Premises Related Expenses		
685	Transport Related Costs	2,000	1,000
28,569	Supplies & Services	65,660	60,450
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
232,404	Running Expenses	371,000	371,610
	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem	(5,000)	(5,000)
	Recharge to Trust		(5,000)
	Funded from Earmarked Reserves		
	Recharge to Capital		
232,404	Net Running Expenses	366,000	361,610
28,070	Cost Share - SBDC	128,059	126,538
204,334	Cost Share - CDC	237,941	235,072

Direct Emp Cost of joint Comms team.
Expenses: 17/18 Budgeted FTE 6.5 (16/17 Budgeted FTE 6.9)

Indirect Emp Training and professional subscriptions.
Expenses:

Transport: Mileage claims.

Supplies & Web services, provision for online residents magazine etc.
Services:

2015/16 ACTUALS	High Speed 2 Rail Link	2016/17 BUDGET	2017/18 BUDGET
£ 100,380	Direct Employee Expenses	£	£ 31,330
	Indirect Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
357,952	Supplies & Services		
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
458,332	Running Expenses		31,330
(180,550)	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
(277,783)	Funded from Earmarked Reserves		(31,330)
	Recharge to Capital		
(1)	Net Running Expenses		
	Cost Share - SBDC		
(1)	Cost Share - CDC		

Any direct HS2 costs are funded from the HS2 reserve.

APPENDIX 4: CDC CUSTOMER SERVICES PORTFOLIO

2015/16 ACTUALS	Cost Code(s)	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
480,787	Joint Customer Services CU01	485,960	488,642	3	0.6%
1,066,868	Joint Revenues Service RE01	1,028,038	1,165,473	137	13.4%
(240,235)	Council Tax & NDR Collection R130,R100	(198,000)	(259,890)	(62)	31.3%
(318,295)	Housing Benefits N950	(249,380)	(197,490)	52	-20.8%
989,125	Net Running Expenses	1,066,618	1,196,735	130	12.2%

2015/16 ACTUALS	CIPFA CLASSIFICATION	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
1,364,254	Direct Employee Expenses	1,658,150	1,727,910	70	4.2%
113,780	Indirect Employee Expenses	23,130	19,350	(4)	-16.3%
2,774	Premises Related Expenses				
(10,432)	Transport Related Costs	3,250	3,250		0.0%
230,825	Supplies & Services	147,924	258,790	111	74.9%
	Recharge from SBDC				
	Third Party Payments				
19,472,701	Transfer Payments	20,565,000	21,065,000	500	2.4%
21,173,902	Running Expenses	22,397,454	23,074,300	677	3.0%
(229,393)	Fees & Charges and Other Income	(192,500)	(195,000)	(3)	1.3%
(19,900,314)	Grant Income	(20,857,380)	(21,357,380)	(500)	2.4%
(55,070)	Cost Share - SBDC	(255,956)	(300,185)	(44)	17.3%
	Recharge to WDC				
	Recharge to Crem				
	Recharge to Trust				
	Funded from Earmarked Reserves	(25,000)	(25,000)		0.0%
	Recharge to Capital				
989,125	Net Running Expenses	1,066,618	1,196,735	130	12.2%
	Depreciation				
2,160,324	Support Recharges In	2,061,504			
39,300	Office Recharge	56,600			
(2,239,224)	Support Recharges Out	(2,404,875)			
949,525	Net Expenditure	779,847	1,196,735		

2015/16 ACTUALS	Joint Customer Services	2016/17 BUDGET	2017/18 BUDGET
£		£	£
412,235	Direct Employee Expenses	584,020	585,220
48,166	Indirect Employee Expenses	8,200	7,000
2,774	Premises Related Expenses		
366	Transport Related Costs	1,000	1,500
17,246	Supplies & Services	14,230	49,230
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
480,787	Running Expenses	607,450	642,950
	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
480,787	Net Running Expenses	607,450	642,950
	Cost Share - SBDC	121,490	154,308
480,787	Cost Share - CDC	485,960	488,642

Direct Emp Expenses: 2016/17 onwards represents cost of joint Customer Services team.
17/18 budgeted FTE 19.94 (16/17 budgeted FTE 20)

Indirect Emp Expenses: Training and casual workers budget.

Transport: Mileage claims.

Supplies & Services: Staff uniforms, insurance, printing, publications etc.

2015/16 ACTUALS	Joint Revenues Service	2016/17 BUDGET	2017/18 BUDGET
£		£	£
952,019	Direct Employee Expenses	1,074,130	1,142,690
65,614	Indirect Employee Expenses	14,930	12,350
	Premises Related Expenses		
(10,798)	Transport Related Costs	2,250	1,750
176,137	Supplies & Services	133,694	199,560
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
1,182,972	Running Expenses	1,225,004	1,356,350
(60,426)	Fees & Charges and Other Income	(37,500)	(20,000)
(608)	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves	(25,000)	(25,000)
	Recharge to Capital		
1,121,938	Net Running Expenses	1,162,504	1,311,350
55,070	Cost Share - SBDC	134,466	145,877
1,066,868	Cost Share - CDC	1,028,038	1,165,473

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
1,077,930	REVENUE OPERATIONS	1,030,038	757,545
	SERVICE DEVELOPMENT TEAM		275,721
	AUDIT, FRAUD & ERROR TEAM		132,206
(11,062)	CDC/DACORUM TRAINING PARTNERSHIP	(2,000)	
1,066,868	Cost Share - CDC	1,028,038	1,165,473

Direct Emp Cost of Joint Revenues Team.
Expenses: 17/18 budgeted FTE 27.67 (16/17 budgeted FTE 29.26)

Indirect Emp Training and professional subscriptions.
Expenses:

Transport: Mileage claims.

Supplies & Consultants fees, insurance, printing, postage, publications etc.
Services:

Fees & In 16/17 was Darcorum contribution to partnership plus income
Charges: from sale of courses.
In 17/18 this is the charge to SBDC for the recovery project.

2015/16 ACTUALS	C Tax and NDR Cost of Collection	2016/17 BUDGET	2017/18 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
14,588	Supplies & Services		10,000
	Recharge from SBDC		
	Third Party Payments		
29,670	Transfer Payments	75,000	75,000
44,258	Running Expenses	75,000	85,000
(168,967)	Fees & Charges and Other Income	(155,000)	(175,000)
(115,526)	Grant Income	(118,000)	(169,890)
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
(240,235)	Net Running Expenses	(198,000)	(259,890)
(240,235)	Cost Share - SBDC		
	Cost Share - CDC	(198,000)	(259,890)

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
(129,812)	COUNCIL TAX	(65,000)	(126,890)
6,720	COUNCIL TAX BENEFITS		
(117,143)	NDR	(133,000)	(133,000)
(240,235)	Cost Share - CDC	(198,000)	(259,890)

Supplies & Services: Bad debt provision for court costs.

Transfer Payments: Hardship budget for Council Tax Support.

Fees & Charges:	Council Tax Summonses etc	(140,000)	(160,000)
	NDR Summonses etc	(15,000)	(15,000)
		<u>(155,000)</u>	<u>(175,000)</u>

Grant Income:	LCTS Admin Grant		(51,890)
	Government grant for NDR Collection.	(118,000)	(118,000)
		<u>(118,000)</u>	<u>(169,890)</u>

2015/16 ACTUALS	Housing Benefits	2016/17 BUDGET	2017/18 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
22,854	Supplies & Services		
	Recharge from SBDC		
	Third Party Payments		
19,443,031	Transfer Payments	20,490,000	20,990,000
19,465,885	Running Expenses	20,490,000	20,990,000
	Fees & Charges and Other Income		
(19,784,180)	Grant Income	(20,739,380)	(21,187,490)
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
(318,295)	Net Running Expenses	(249,380)	(197,490)
	Cost Share - SBDC		
(318,295)	Cost Share - CDC	(249,380)	(197,490)

Transfer Housing Benefit Expenditure.
Payments:

Grant	Housing Benefit Subsidy Income	(20,490,000)	(20,990,000)
Income:	LCTS Admin Grant	(51,890)	
	HB Admin Grant	(197,490)	(197,490)
		<u>(20,739,380)</u>	<u>(21,187,490)</u>

APPENDIX 5: CDC COMMUNITY, HEALTH & HOUSING

2015/16 ACTUALS	Cost Code(s)	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
104,926	Joint HC Corporate HC01	101,800	91,089	(11)	-10.5%
217,250	Grants R250	216,000	216,000		0.0%
531,868	Joint Environmental Health EH01	539,810	572,953	33	6.1%
6,378	Joint Health & Safety HS01	8,350	13,917	6	66.7%
53,699	Dog & Pest Control E700/E850	50,470	51,440	1	1.9%
17,815	Joint Emergency Planning EP01	2,970	2,838	(0)	-4.4%
4,268	Contaminated Land G450				
360,178	Joint Housing HO**	383,352	408,151	25	6.5%
49,410	Homelessness HO**	84,500	119,500	35	41.4%
20,972	Home Improvement Grants N350	1,750	(3,750)	(6)	-314.3%
(114,896)	Joint Licensing LI01	(48,174)	(47,918)	0	-0.5%
125,851	Joint Community Safety CS01	92,321	99,245	7	7.5%
313,000	Joint Community & Leisure CL01	288,142	273,943	(14)	-4.9%
6,481	Indoor Sports & Recreation Facilities Various	1,130	1,210	0	7.1%
1,697,200	Net Running Expenses	1,722,421	1,798,618	76	4.4%

2015/16 ACTUALS	CIPFA CLASSIFICATION	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
1,463,879	Direct Employee Expenses	1,658,540	2,018,660	360	21.7%
114,708	Indirect Employee Expenses	58,830	39,390	(19)	-33.0%
22,046	Premises Related Expenses	24,380	24,980	1	2.5%
15,093	Transport Related Costs	8,930	11,630	3	30.2%
635,905	Supplies & Services	658,120	727,630	70	10.6%
229,935	Recharge from SBDC	126,321	133,245	7	5.5%
87,269	Third Party Payments	84,700	86,230	2	1.8%
107,969	Transfer Payments	60,000	120,000	60	100.0%
2,676,804	Running Expenses	2,679,821	3,161,765	482	18.0%
(591,337)	Fees & Charges and Other Income	(516,470)	(543,365)	(27)	5.2%
(6,923)	Grant Income	(24,000)	(15,000)	9	-37.5%
(312,344)	Cost Share - SBDC	(347,930)	(726,962)	(379)	108.9%
	Recharge to WDC				
	Recharge to Crem				
	Recharge to Trust				
(69,000)	Funded from Earmarked Reserves	(69,000)	(77,820)	(9)	12.8%
	Recharge to Capital				
1,697,200	Net Running Expenses	1,722,421	1,798,618	76	4.4%
618,908	Depreciation	579,050	579,050		
860,598	Support Recharges In	547,463			
39,300	Office Recharge	52,728			
(333,311)	Support Recharges Out	(168,203)			
2,882,695	Net Expenditure	2,733,459	2,377,668		

2015/16 ACTUALS	Joint HC Corporate	2016/17 BUDGET	2017/18 BUDGET
£		£	£
96,695	Direct Employee Expenses	96,340	98,310
11,499	Indirect Employee Expenses	26,600	22,090
	Premises Related Expenses		
	Transport Related Costs		
42,597	Supplies & Services	22,310	33,570
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
150,791	Running Expenses	145,250	153,970
(2,335)	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
148,456	Net Running Expenses	145,250	153,970
43,530	Cost Share - SBDC	43,450	62,881
104,926	Cost Share - CDC	101,800	91,089

Direct Emp Expenses: Cost of Head of Healthy Communities.
17/18 Budgeted FTE 1 (16/17 Budgeted FTE 1)

Indirect Emp Expenses: Agency staff, training and professional subs.

Supplies & Services: Books & publications, mobiles etc.

2015/16 ACTUALS	Joint Environmental Health	2016/17 BUDGET	2017/18 BUDGET
£		£	£
479,644	Direct Employee Expenses	545,010	901,290
39,147	Indirect Employee Expenses		
230	Premises Related Expenses	800	810
3,002	Transport Related Costs		4,200
22,862	Supplies & Services	32,700	43,710
	Recharge from SBDC		
	Third Party Payments	1,600	1,600
	Transfer Payments		
544,885	Running Expenses	580,110	951,610
(13,017)	Fees & Charges and Other Income	(30,300)	(35,450)
	Grant Income	(10,000)	(10,000)
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
531,868	Net Running Expenses	539,810	906,160
531,868	Cost Share - SBDC		333,207
	Cost Share - CDC	539,810	572,953

Direct Emp Expenses: Share of cost of joint Env Health Team.
17/18 Budgeted FTE 19.38 - CDC/SBDC
(16/17 Budgeted FTE 11.61 - CDC)

Premises: Electricity for Air Quality Station plus insurance.

Supplies & Services: Includes noise equipment calibration, mediation, air quality action plan.

Third Party Payments: High hedges expenditure, recharged to clients.

Fees & Charges	IPPC income from Licences and Permits	(7,000)	(13,320)
	High hedges income	(1,600)	(1,600)
	Business training courses	(6,000)	(6,000)
	Wycombe IPPC income	(12,000)	(9,000)
	Other	(3,700)	(5,530)
		<u>(30,300)</u>	<u>(35,450)</u>

Grants: Defra funding for Air quality action plan.

2015/16 ACTUALS	Joint Health & Safety	2016/17 BUDGET	2017/18 BUDGET
£		£	£
5,560	Direct Employee Expenses	6,000	8,000
	Indirect Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
1,373	Supplies & Services	2,350	17,350
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
6,933	Running Expenses	8,350	25,350
(555)	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
6,378	Net Running Expenses	8,350	25,350
	Cost Share - SBDC		11,433
6,378	Cost Share - CDC	8,350	13,917

Indirect Emp Expenses: IPSH and first aider training.

Supplies & Services: Staff flu vaccinations and other H&S equipment purchases.
Plus Loan Worker Devices - Budget now centralised.

2015/16 ACTUALS	Dog and Pest Control	2016/17 BUDGET	2017/18 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
986	Supplies & Services	1,930	1,960
	Recharge from SBDC		
87,269	Third Party Payments	83,100	84,630
	Transfer Payments		
88,255	Running Expenses	85,030	86,590
(34,556)	Fees & Charges and Other Income	(34,560)	(35,150)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
53,699	Net Running Expenses	50,470	51,440
53,699	Cost Share - SBDC		
	Cost Share - CDC	50,470	51,440

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
53,481	DOG WARDEN SERVICE	48,070	49,040
218	PEST CONTROL	2,400	2,400
53,699	Cost Share - CDC	50,470	51,440

Third Party	Stray Dog and Dog Nuisance service	47,080	47,970
Payments:	Dog Waste	33,620	34,260
	Pest control	2,400	2,400
		<u>83,100</u>	<u>84,630</u>
Fees &	Dog bin emptying charge to Parishes	(31,160)	(31,750)
Charges:	Stray dog fines	(3,400)	(3,400)
		<u>(34,560)</u>	<u>(35,150)</u>

2015/16 ACTUALS	Joint Emergency Planning	2016/17 BUDGET	2017/18 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses	1,200	1,700
	Premises Related Expenses		
	Transport Related Costs		
17,815	Supplies & Services	1,770	3,470
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
17,815	Running Expenses	2,970	5,170
	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
17,815	Net Running Expenses	2,970	5,170
	Cost Share - SBDC		2,332
17,815	Cost Share - CDC	2,970	2,838

Minor emergency planning costs.

2015/16 ACTUALS	Contaminated Land	2016/17 BUDGET	2017/18 BUDGET
£		£	£
16,752	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services Recharge from SBDC Third Party Payments Transfer Payments		
16,752	Running Expenses		
(12,484)	Fees & Charges and Other Income Grant Income Recharge to WDC Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital		
4,268	Net Running Expenses		
4,268	Cost Share - SBDC Cost Share - CDC		

Third Party Landfill site depot monitoring annual cost.
Payments: Costs now charged to Depot.

2015/16 ACTUALS	Joint Housing	2016/17 BUDGET	2017/18 BUDGET
£		£	£
577,655	Direct Employee Expenses	598,580	631,680
11,505	Indirect Employee Expenses	5,380	3,800
	Premises Related Expenses		
6,247	Transport Related Costs	5,000	5,500
141,877	Supplies & Services	81,100	94,250
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
737,284	Running Expenses	690,060	735,230
(3,625)	Fees & Charges and Other Income		
(6,923)	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
(25,000)	Funded from Earmarked Reserves		
	Recharge to Capital		
701,736	Net Running Expenses	690,060	735,230
341,558	Cost Share - SBDC	306,708	327,079
360,178	Cost Share - CDC	383,352	408,151

Direct Emp Cost of joint Housing / Homelessness team.
17/18 Budgeted FTE 15.77 (16/17 Budgeted FTE 15.35)

Indirect Emp Training and professional subscriptions.

Transport Mileage claims.

Supplies & Services:	Affordable warmth co-ordinator	10,000	20,000
	Cost of locator system	40,150	40,150
	Rough sleeper outreach project	20,000	20,000
	Other	10,950	14,100
		<u>81,100</u>	<u>94,250</u>

2015/16 ACTUALS	Homelessness	2016/17 BUDGET	2017/18 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
14,001	Supplies & Services	104,500	104,500
	Recharge from SBDC		
	Third Party Payments		
107,969	Transfer Payments	60,000	120,000
121,970	Running Expenses	164,500	224,500
(62,560)	Fees & Charges and Other Income	(45,000)	(70,000)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
(10,000)	Funded from Earmarked Reserves	(35,000)	(35,000)
	Recharge to Capital		
49,410	Net Running Expenses	84,500	119,500
49,410	Cost Share - SBDC		
	Cost Share - CDC	84,500	119,500

Supplies & Services:	Rent deposits	20,000	20,000
	Homeless prevention	18,500	18,500
	Bad debt provision	11,000	11,000
	CAB Debt Advice and HIT service	55,000	55,000
		<u>104,500</u>	<u>104,500</u>

Transfer Temporary accomodation (CDC)
 Payments Partially pffset by HB income in Fees & Charges line

2015/16 ACTUALS	Home Improvement Grants	2016/17 BUDGET	2017/18 BUDGET
£		£	£
19,680	Direct Employee Expenses	14,000	
	Indirect Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
1,697	Supplies & Services	1,750	1,250
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
21,377	Running Expenses	15,750	1,250
(405)	Fees & Charges and Other Income		
	Grant Income	(14,000)	(5,000)
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
20,972	Net Running Expenses	1,750	(3,750)
20,972	Cost Share - SBDC		
	Cost Share - CDC	1,750	(3,750)

Direct Emp Agency Staff to support the delivery of Grants now mainsteamed.
Expenses:

Grant Grant form PHG.
Income:

2015/16 ACTUALS	Joint Licensing	2016/17 BUDGET	2017/18 BUDGET
£		£	£
148,995	Direct Employee Expenses	164,000	170,750
7,717	Indirect Employee Expenses	2,000	2,000
	Premises Related Expenses		
3,559	Transport Related Costs	3,930	1,930
32,612	Supplies & Services	24,270	33,570
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
192,883	Running Expenses	194,200	208,250
(380,523)	Fees & Charges and Other Income	(363,230)	(376,385)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
(187,640)	Net Running Expenses	(169,030)	(168,135)
(72,744)	Cost Share - SBDC	(120,856)	(120,217)
(114,896)	Cost Share - CDC	(48,174)	(47,918)

Direct Emp Expenses: This is the cost of the joint Licensing team.
17/18 Budgeted FTE 5 (16/17 Budgeted FTE 5)

Direct Emp Expenses: Training.

Transport: This budget is for mileage claims.

Supplies & Services: This budget is for various miscellaneous costs relating to licensing including purchase of equipment, printing & stationery, counsel fees and advertising costs.

Income: The income is from licensing fees.
Some fees are statutory and cannot be inflation indexed

2015/16 ACTUALS	Joint Community Safety	2016/17 BUDGET	2017/18 BUDGET
		£	£
229,935	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services Recharge from SBDC Third Party Payments Transfer Payments	126,321	133,245
229,935	Running Expenses	126,321	133,245
(70,084)	Fees & Charges and Other Income Grant Income Recharge to WDC Recharge to Crem Recharge to Trust		
(34,000)	Funded from Earmarked Reserves Recharge to Capital	(34,000)	(34,000)
125,851	Net Running Expenses	92,321	99,245
125,851	Cost Share - SBDC Cost Share - CDC	92,321	99,245

This cost centre contains the operating costs of running the joint Community Safety section. SBDC is the host authority and thus only the net recharge to CDC is shown here.

2015/16 ACTUALS	Joint Community & Leisure	2016/17 BUDGET	2017/18 BUDGET
£		£	£
160,890	Direct Employee Expenses	254,610	216,630
2,848	Indirect Employee Expenses	3,650	1,800
5,037	Premises Related Expenses	4,000	4,510
2,285	Transport Related Costs		
141,940	Supplies & Services	168,510	177,070
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
313,000	Running Expenses	430,770	400,010
	Fees & Charges and Other Income	(24,000)	(7,000)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		(8,820)
	Recharge to Capital		
313,000	Net Running Expenses	406,770	384,190
	Cost Share - SBDC	118,628	110,247
313,000	Cost Share - CDC	288,142	273,943

Salary costs: 2016/17 onwards represents cost of joint C&L team.
17/18 Budgeted FTE 4.8 (16/17 Budgeted FTE 5.8)

Supplies & Services:	Contract Fee	109,240	105,240
	Community projects	30,000	36,000
	Safeguarding contribution	7,500	10,320
	Other	21,770	25,510
		<u>168,510</u>	<u>177,070</u>

Fees & Charges:	Rent from Sprinters	(7,000)	(7,000)
	Expenditure funded from historical funding	(17,000)	
		<u>(24,000)</u>	<u>(7,000)</u>

2015/16 ACTUALS	Indoor Sports & Recreation Facilities	2016/17 BUDGET	2017/18 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		
16,779	Premises Related Expenses	19,580	19,660
	Transport Related Costs		
895	Supplies & Services	930	930
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
17,674	Running Expenses	20,510	20,590
(11,193)	Fees & Charges and Other Income	(19,380)	(19,380)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
6,481	Net Running Expenses	1,130	1,210
6,481	Cost Share - SBDC		
	Cost Share - CDC	1,130	1,210

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
5,041	CHALFONT LEISURE CENTRE	5,430	5,450
(6,258)	CHESHAM LEISURE CENTRE	(13,270)	(13,240)
7,698	CHILTERN POOLS	8,970	9,000
6,481	Cost Share - CDC	1,130	1,210

Premises: Insurance and gully cleaning costs.

Fees & Charges: PV income.

2015/16 ACTUALS	Grants	2016/17 BUDGET	2017/18 BUDGET
£		£	£
217,250	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services Recharge from SBDC Third Party Payments Transfer Payments	216,000	216,000
217,250	Running Expenses Fees & Charges and Other Income Grant Income Recharge to WDC Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital	216,000	216,000
217,250	Net Running Expenses	216,000	216,000
217,250	Cost Share - SBDC Cost Share - CDC	216,000	216,000

Supplies & Services:	SLAS		
	CAB - General	125,000	125,000
	CAB - Specific Projects	10,400	10,400
	Dial a Ride	20,200	20,200
	Voluntary Infrastructure (VI)	15,270	15,270
		<u>170,870</u>	<u>170,870</u>
	Small Grants	31,130	31,130
	7 revitalisation grants @ £2k each	14,000	14,000
		<u>216,000</u>	<u>216,000</u>

APPENDIX 6: CDC ENVIRONMENT PORTFOLIO

2015/16 ACTUALS	Cost Code(s)	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
2,279,368	Waste Contract	2,381,195	2,515,950	135	5.7%
(775,230)	Joint Waste Client	(622,123)	(661,927)	(36)	5.7%
(1,251,800)	Car Parking	(1,064,486)	(1,024,055)	40	-3.8%
(30,435)	Gt Miss Cemetery	4,160	1,020	(3)	-75.5%
75,613	Public Conveniences	75,930	73,460	(2)	-3.3%
2,488	Traffic Mgt / Street Numbering	8,000	1,195	(7)	-85.1%
388,388	Joint Facilities & Property	311,582	438,536	128	41.1%
221,125	Council Offices	183,440	255,710	72	39.4%
62,853	Community Parks & Open Spaces	96,815	104,107	7	7.5%
(17,747)	Community Centres	(6,760)	(6,760)		0.0%
954,623	Net Running Expenses	1,367,753	1,697,236	335	24.5%

2015/16 ACTUALS	CIPFA CLASSIFICATION	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
1,400,115	Direct Employee Expenses	1,463,550	1,672,520	209	14.3%
171,114	Indirect Employee Expenses	54,550	53,960	(1)	-1.1%
773,832	Premises Related Expenses	871,865	921,217	49	5.7%
42,648	Transport Related Costs	53,000	60,820	8	14.8%
711,082	Supplies & Services	550,480	582,810	32	5.9%
2,893,255	Recharge from SBDC Third Party Payments Transfer Payments	2,395,195	3,124,520	729	30.4%
5,992,046	Running Expenses	5,388,640	6,415,847	1,027	19.1%
(5,381,514)	Fees & Charges and Other Income	(4,116,320)	(4,675,460)	(559)	13.6%
	Grant Income	(490)	(490)		0.0%
(324,832)	Cost Share - SBDC	(314,492)	(571,961)	(256)	81.6%
718,923	Recharge to WDC	502,097	559,300	61	12.2%
	Recharge to Crem	(5,000)	(15,000)	(10)	200.0%
	Recharge to Trust	(19,350)	(15,000)	4	
	Funded from Earmarked Reserves				
(50,000)	Recharge to Capital	(67,332)		67	
954,623	Net Running Expenses	1,367,753	1,697,236	335	24.5%
717,077	Depreciation	724,800	724,800		
1,106,231	Support Recharges In	1,268,884			
27,504	Office Recharge	51,244			
(670,046)	Support Recharges Out	(819,460)			
2,135,389	Net Expenditure	2,593,221	2,422,036		

2015/16 ACTUALS	Waste Contract	2016/17 BUDGET	2017/18 BUDGET
£	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs (2,904) Supplies & Services Recharge from SBDC	£	£
2,281,879	Third Party Payments Transfer Payments	2,381,195	2,515,950
2,278,975	Running Expenses	2,381,195	2,515,950
393	Fees & Charges and Other Income Grant Income Recharge to WDC Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital		
2,279,368	Net Running Expenses	2,381,195	2,515,950
2,279,368	Cost Share - SBDC Cost Share - CDC	2,381,195	2,515,950

Cost of contract with Serco

Net of recharge of contract costs to WDC.

2015/16 ACTUALS	Joint Waste Client	2016/17 BUDGET	2017/18 BUDGET
£		£	£
492,974	Direct Employee Expenses	543,420	757,130
43,627	Indirect Employee Expenses	34,330	36,970
9,117	Premises Related Expenses	4,520	4,530
11,724	Transport Related Costs	20,180	29,210
106,618	Supplies & Services	157,030	137,230
	Recharge from SBDC		
557,152	Third Party Payments		500,000
	Transfer Payments		
1,221,212	Running Expenses	759,480	1,465,070
(2,715,365)	Fees & Charges and Other Income	(1,883,700)	(2,443,700)
	Grant Income		
718,923	Recharge to WDC	502,097	559,300
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
(775,230)	Net Running Expenses	(622,123)	(419,330)
	Cost Share - SBDC		242,597
(775,230)	Cost Share - CDC	(622,123)	(661,927)

Salary Costs: Cost of joint waste client team.
17/18 Budgeted FTE 21.9 - CDC/SBDC/WDC
(16/17 Budgeted FTE 14.81 - CDC/WDC)

Supplies & Services:	Wheeled bins, corn starch liners, etc	9,000	8,210
	Contender system (inc license)	20,000	32,830
	Advertising budget	69,200	69,200
	Cont to Bucks Waste Pship	40,000	
	Green Waste Admin	10,000	10,000
	Postage		8,150
	Other	8,830	8,840
		<u>157,030</u>	<u>137,230</u>
Third party	Income from sale of paper		
Fees & Charges:	Replacement bins and liners	(20,000)	(80,000)
	Income from sale of paper		(500,000)
	Recycling Credits	(1,200,000)	(1,200,000)
	Bulky Household collections	(100,000)	(100,000)
	School Waste Collections	(128,000)	(128,000)
	Green Waste Collections (CDC Only)	(420,000)	(420,000)
	Miscellaneous recharges	(15,700)	(15,700)
		<u>(1,883,700)</u>	<u>(2,443,700)</u>
Recharge to WDC:	Expenditure share to WDC	(443,001)	(424,558)
	Income share to WDC	945,098	983,858
		<u>502,097</u>	<u>559,300</u>

2015/16 ACTUALS	Parking Services	2016/17 BUDGET	2017/18 BUDGET
£		£	£
295,658	Direct Employee Expenses	273,270	295,450
10,556	Indirect Employee Expenses	4,000	4,000
206,527	Premises Related Expenses	288,440	316,345
19,214	Transport Related Costs	24,070	24,090
228,812	Supplies & Services	160,860	171,210
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
760,767	Running Expenses	750,640	811,095
(1,911,165)	Fees & Charges and Other Income	(1,698,550)	(1,717,350)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
(1,150,398)	Net Running Expenses	(947,910)	(906,255)
101,402	Cost Share - SBDC	116,576	117,800
(1,251,800)	Cost Share - CDC	(1,064,486)	(1,024,055)

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
227,316	JOINT PARKING SERVICE	213,364	244,661
(972,975)	GENERAL - ALL CAR PARKS	(826,985)	(842,375)
(506,141)	AMERSHAM MULTI STOREY CAR PARK	(450,865)	(426,340)
(1,251,800)	Cost Share - CDC	(1,064,486)	(1,024,055)

The Parking team is a joint team.

However income and expenditure relating to the actual car parks is not shared.

Direct Emp Cost of joint parking team.
Expenses: 17/18 Budgeted FTE 9.53 (16/17 Budgeted FTE 9.04)

Premises: Repairs & maintenance, electricity, business rates.

Transport: Cost of inspectors vehicles.

Supplies &
Services: Telephone charges, parking software, security services, ticket machine
repairs & maintenance etc.

Fees &
Charges: Ticket and penalty charge income (not shared).

2015/16 ACTUALS	Gt Miss Cemetery & Chilterns Crem	2016/17 BUDGET	2017/18 BUDGET
£		£	£
190	Direct Employee Expenses		
24,001	Indirect Employee Expenses		
87	Premises Related Expenses	22,150	22,290
106,979	Transport Related Costs		
43,184	Supplies & Services	910	930
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
174,441	Running Expenses	23,060	23,220
(204,876)	Fees & Charges and Other Income	(18,900)	(22,200)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
(30,435)	Net Running Expenses	4,160	1,020
(30,435)	Cost Share - SBDC		
	Cost Share - CDC	4,160	1,020

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
(435)	GREAT MISSENDEN CEMETERY	4,160	1,020
(30,000)	CHILTERN CREMATORIUM-CREM ONLY		
(30,435)	Cost Share - CDC	4,160	1,020

Income and expenditure relating to the running of the Gt Missenden Cemetery.

2015/16 ACTUALS	Public Conveniences	2016/17 BUDGET	2017/18 BUDGET
£		£	£
30,507	Direct Employee Expenses	26,630	29,270
	Indirect Employee Expenses	2,500	
37,200	Premises Related Expenses	39,600	37,710
6,036	Transport Related Costs	6,270	6,270
5,065	Supplies & Services	7,560	6,840
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
78,808	Running Expenses	82,560	80,090
(3,195)	Fees & Charges and Other Income	(6,630)	(6,630)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
75,613	Net Running Expenses	75,930	73,460
75,613	Cost Share - SBDC		
	Cost Share - CDC	75,930	73,460

Income and expenditure relating to the cleaning and maintenance of the public conveniences.

Direct Emp 17/18 Budgeted FTE 1 (16/17 Budgeted FTE 1)
Expenses:

Fees & Charges: Payment by Chesham Town Council.

2015/16 ACTUALS	Traffic Mgt / Street Naming	2016/17 BUDGET	2017/18 BUDGET
£	Direct Employee Expenses	£	£
	Indirect Employee Expenses		
1,138	Premises Related Expenses	2,500	2,500
	Transport Related Costs		
11,116	Supplies & Services	17,000	17,000
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
12,254	Running Expenses	19,500	19,500
	Fees & Charges and Other Income		
(9,766)	Grant Income	(11,500)	(18,305)
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
2,488	Net Running Expenses	8,000	1,195
2,488	Cost Share - SBDC		
	Cost Share - CDC	8,000	1,195

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
2,488	TRAFFIC MANAGEMENT		
	STREET-NAME & NUMBER	8,000	1,195
2,488	Cost Share - CDC	8,000	1,195

Supplies & Services Provision for costs associated with street naming and numbering.

2015/16 ACTUALS	Joint Facilities & Property	2016/17 BUDGET	2017/18 BUDGET
£		£	£
508,630	Direct Employee Expenses	549,750	590,670
113,192	Indirect Employee Expenses	13,220	12,490
7,474	Premises Related Expenses	11,380	22,880
5,587	Transport Related Costs	2,480	1,250
27,514	Supplies & Services	24,350	52,810
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
662,397	Running Expenses	601,180	680,100
(579)	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem	(5,000)	(15,000)
	Recharge to Trust	(19,350)	(15,000)
	Funded from Earmarked Reserves		
(50,000)	Recharge to Capital	(67,332)	
611,818	Net Running Expenses	509,498	650,100
223,430	Cost Share - SBDC	197,916	211,565
388,388	Cost Share - CDC	311,582	438,536

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
384,914	JOINT PROPERTY SERVICES	(139,563)	255,021
	JOINT FACILITIES	114,872	160,635
3,474	CCTV - Public Realm	11,380	22,880
388,388	Cost Share - CDC	(13,311)	438,536
		324,893	

Direct Emp 2016/17 represents cost of joint F&P teams.
Expenses: 17/18 Budgeted FTE 14.12 (16/17 Budgeted FTE 13.74)

Indirect Emp Training and professional subscriptions.
Expenses:

Transport: Mileage claims.

Supplies & Equipment maintenance, protective clothing, printing, publications etc
Services:

2015/16 ACTUALS	Council Offices	2016/17 BUDGET	2017/18 BUDGET
£		£	£
72,346	Direct Employee Expenses	70,480	
3,549	Indirect Employee Expenses	500	500
418,234	Premises Related Expenses	402,240	409,880
	Transport Related Costs		
214,693	Supplies & Services	157,360	174,180
	Recharge from SBDC		
11,040	Third Party Payments	10,900	105,470
	Transfer Payments		
719,862	Running Expenses	641,480	690,030
(498,737)	Fees & Charges and Other Income	(458,040)	(434,320)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
221,125	Net Running Expenses	183,440	255,710
221,125	Cost Share - SBDC		
	Cost Share - CDC	183,440	255,710

Direct Emp Cost of CDC cleaning team / FM contract.
Expenses:

Premises:	Repairs to buildings	90,000	90,000
	Electricity	104,990	109,190
	Gas	28,950	30,110
	Business Rates	151,280	152,400
	Cleaning materials	10,000	
	Insurances and Other Costs	17,020	28,180
		<u>402,240</u>	<u>409,880</u>
Supplies & Services:	Office furniture	15,000	15,000
	Postage	80,000	102,000
	Telephone charges	20,000	20,000
	Other	42,360	37,180
		<u>157,360</u>	<u>174,180</u>
Fees & Charges:	Income from PV Cells	(16,320)	(16,320)
	BCC Contribution	(200,000)	(160,000)
	Service charges	(57,000)	(59,000)
	Sale of vending machine items	(5,000)	(5,000)
	Other rents	(90,250)	(92,000)
	Postage costs recharged		(102,000)
	Other	(89,470)	
		<u>(458,040)</u>	<u>(434,320)</u>

2015/16 ACTUALS	Community Parks & Opens Spaces	2016/17 BUDGET	2017/18 BUDGET
£		£	£
69,245	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs	94,705	98,752
13,189	Supplies & Services Recharge from SBDC Third Party Payments Transfer Payments	25,410	22,610
		3,100	3,100
82,434	Running Expenses	123,215	124,462
(19,581)	Fees & Charges and Other Income Grant Income Recharge to WDC Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital	(25,910) (490)	(19,865) (490)
62,853	Net Running Expenses	96,815	104,107
62,853	Cost Share - SBDC Cost Share - CDC	96,815	104,107

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
13,306	WOODLANDS	24,060	21,060
17,091	COMMONS & MANORIAL WASTE COMMONS+MANORIAL WASTE-INCOME TRAVELLERS	31,115	32,970
8,382	AMENITY AREAS EXCL CHHA AMENITY AREAS EXCL CHHA-INCOME	23,155	29,950
23,964	SMALL WORKS rename PARISH & TC GROU	20,600	18,062
110	FOOTPATHS MILL MEADOW	500 (2,615)	500 1,565
62,853	Cost Share - CDC	96,815	104,107

Premises: Maintenance costs for parks and open spaces.

Fees & Charges: Primarily rental income.

2015/16 ACTUALS	Community Centres	2016/17 BUDGET	2017/18 BUDGET
£	Direct Employee Expenses Indirect Employee Expenses	£	£
896	Premises Related Expenses Transport Related Costs Supplies & Services Recharge from SBDC Third Party Payments Transfer Payments	6,330	6,330
896	Running Expenses	6,330	6,330
(18,643)	Fees & Charges and Other Income Grant Income Recharge to WDC Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital	(13,090)	(13,090)
(17,747)	Net Running Expenses	(6,760)	(6,760)
(17,747)	Cost Share - SBDC Cost Share - CDC	(6,760)	(6,760)

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
(3,510)	LITTLE CHALFONT HALL	(3,510)	(3,510)
(5,558)	CHALFONT ST PETER COMM. CENTRE		
321	OLD SCHOOL - ASHLEY GREEN	3,330	3,330
(9,000)	AMERSHAM COMMUNITY CENTRE	(6,580)	(6,580)
(17,747)	Cost Share - CDC	(6,760)	(6,760)

Fees & Rental income.
Charges:

APPENDIX 7: CDC SUPPORT SERVICES

2015/16 ACTUALS	Cost Code(s)	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE	
£		£	£	£'000	%	
148,837	Corporate Management	CM01	201,481	151,260	(50)	-24.9%
833,949	Non Distributed Costs	ND01	847,620	861,700	14	1.7%
492,028	Joint Finance	FI01	474,962	503,771	30	6.4%
65,078	Joint Internal Audit	IA01	52,891	53,847	1	2.2%
982,668	Joint Business Support	BU**	996,209	782,711	(213)	-21.4%
287,181	Joint Legal	LE01	280,460	279,375	(1)	-0.4%
436,394	Members	R490/DS01	294,970	301,740	7	2.3%
199,584	Joint Dem & Electoral Services	Q***	228,540	259,189	31	13.4%
(90,547)	Local Land Charges	R700	(68,540)	(69,150)	(1)	0.9%
3,355,172	Net Running Expenses		3,308,593	3,124,443	(182)	-5.5%

2015/16 ACTUALS	CIPFA CLASSIFICATION	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
2,105,396	Direct Employee Expenses	2,543,870	2,428,310	(116)	-4.5%
232,333	Indirect Employee Expenses	114,680	88,750	(26)	-22.6%
	Premises Related Expenses	220	220		
18,300	Transport Related Costs	12,600	14,150	2	12.3%
1,548,088	Supplies & Services	1,328,416	1,108,390	(220)	-16.6%
289,737	Recharge from SBDC	280,460	550,564	270	
77,870	Third Party Payments	156,750	118,400	(38)	-24.5%
	Transfer Payments				
4,271,724	Running Expenses	4,436,996	4,308,784	(128)	-2.9%
(287,968)	Fees & Charges and Other Income	(160,500)	(159,000)	2	-0.9%
(149,693)	Grant Income		(12,000)		
(453,491)	Cost Share - SBDC	(917,903)	(979,171)	(60)	6.5%
	Recharge to WDC				
(15,000)	Recharge to Crem	(20,000)	(20,000)		0.0%
(10,400)	Recharge to Trust	(30,000)	(14,170)	16	-52.8%
	Funded from Earmarked Reserves				
	Recharge to Capital				
3,355,172	Net Running Expenses	3,308,593	3,124,443	(182)	-5.5%
145,632	Depreciation	100,600	100,600		
935,913	Support Recharges In	1,027,372			
39,580	Office Recharge	75,639			
(2,167,384)	Support Recharges Out	(1,981,356)			
2,308,913	Net Expenditure	2,530,848	3,225,043		

2015/16 ACTUALS	Corporate Mgt & Subscriptions	2016/17 BUDGET	2017/18 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		1,000
	Premises Related Expenses		
	Transport Related Costs		2,500
164,439	Supplies & Services	209,981	156,760
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
164,439	Running Expenses	209,981	160,260
(15,602)	Fees & Charges and Other Income	(8,500)	(9,000)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
148,837	Net Running Expenses	201,481	151,260
148,837	Cost Share - SBDC		
	Cost Share - CDC	201,481	151,260

Indirect Emp Long service awards.
Expenses: (moved from Non distributed costs)

Transport: Oyster card expenditure (moved from Finance)

Supplies & Services:	Capita Treasury Solutions Ltd	3,000	3,000
	Subscriptions ie LGA	18,100	17,500
	Sundry expenses	33,381	260
	Asset valuations		4,000
	External Audit Fees	59,000	61,500
	Credit card charges	58,000	50,000
	Bank charges	16,500	16,500
	Printing - now transferred	22,000	
	Bad debt provision		4,000
		<u>209,981</u>	<u>156,760</u>

Fees & Charges: Credit card charges paid by customers.

2015/16 ACTUALS	Non Distributed Costs	2016/17 BUDGET	2017/18 BUDGET
£		£	£
759,996	Direct Employee Expenses	794,000	810,000
73,953	Indirect Employee Expenses	53,620	51,700
	Premises Related Expenses		
	Transport Related Costs		
	Supplies & Services		
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
833,949	Running Expenses	847,620	861,700
	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
833,949	Net Running Expenses	847,620	861,700
833,949	Cost Share - SBDC		
	Cost Share - CDC	847,620	861,700

Direct Emp Expenses: This is the annual contribution to the historical pension fund deficit.

Indirect Emp Expenses:	Historical added years, charge from BCC	51,000	50,000
	Long service rewards	1,000	
	Historical pension award	1,620	1,700
		<u>53,620</u>	<u>51,700</u>

2015/16 ACTUALS	Joint Finance	2016/17 BUDGET	2017/18 BUDGET
£		£	£
628,608	Direct Employee Expenses	701,300	714,620
107,262	Indirect Employee Expenses	8,000	6,000
	Premises Related Expenses	220	220
8,714	Transport Related Costs	1,500	1,500
110,575	Supplies & Services	101,880	140,230
	Recharge from SBDC		
24,450	Third Party Payments	26,000	26,000
	Transfer Payments		
879,609	Running Expenses	838,900	888,570
(431)	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
(15,000)	Recharge to Crem	(10,000)	(10,000)
(10,400)	Recharge to Trust	(10,000)	(10,000)
	Funded from Earmarked Reserves		
	Recharge to Capital		
853,778	Net Running Expenses	818,900	868,570
361,750	Cost Share - SBDC	343,938	364,799
492,028	Cost Share - CDC	474,962	503,771

Direct Emp Cost of the Joint Finance team.
Expenses: 17/18 Budgeted FTE 16.42 (16/17 Budgeted FTE 16.89)

Indirect Emp Training and professional subscriptions.
Expenses:

Transport: Mileage claims.

Supplies & Finance system license costs plus other miscellaneous expenses.
Services:

Third Party Payroll contract.

2015/16 ACTUALS	Internal Audit	2016/17 BUDGET	2017/18 BUDGET
£		£	£
20,480	Direct Employee Expenses		
	Indirect Employee Expenses		
	Premises Related Expenses		
219	Transport Related Costs		
420	Supplies & Services	435	440
	Recharge from SBDC		
53,420	Third Party Payments	90,750	92,400
	Transfer Payments		
74,539	Running Expenses	91,185	92,840
	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
74,539	Net Running Expenses	91,185	92,840
9,461	Cost Share - SBDC	38,294	38,993
65,078	Cost Share - CDC	52,891	53,847

Third Party This is the cost of the Internal Audit contract.
Payments:

2015/16 ACTUALS	Joint Business Support	2016/17 BUDGET	2017/18 BUDGET
£		£	£
515,239	Direct Employee Expenses	865,200	873,820
30,712	Indirect Employee Expenses	28,560	27,050
	Premises Related Expenses		
2,717	Transport Related Costs	3,600	3,600
510,575	Supplies & Services	624,520	467,790
	Recharge from SBDC		
	Third Party Payments	40,000	
	Transfer Payments		
1,059,243	Running Expenses	1,561,880	1,372,260
5,705	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem	(10,000)	(10,000)
	Recharge to Trust	(20,000)	(4,170)
	Funded from Earmarked Reserves		
	Recharge to Capital		
1,064,948	Net Running Expenses	1,531,880	1,358,090
82,280	Cost Share - SBDC	535,671	575,379
982,668	Cost Share - CDC	996,209	782,711

Direct Emp Cost of the Joint Business Support team.
Expenses: 17/18 Budgeted FTE 19 (16/17 Budgeted FTE 19)

Indirect Emp Training, Health insurance cover and professional subscriptions.
Expenses:

Transport: Mileage claims

Supplies & Services:	Consultants fees	15,000	20,000
	Disaster Recovery	15,000	12,000
	Computer Consumables	11,000	11,000
	Ordnance survey maps & Licenses	5,000	5,000
	Software Packages Purchase	6,700	5,000
	Software Costs *	388,170	274,990
	Lync	47,000	59,000
	Networking Support	12,000	12,000
	WAN Support	58,500	30,000
	Subscriptions	5,850	5,850
	Photocopying Equipment (CDC only)	20,000	20,000
	External support to service reviews	21,960	
	Other	18,340	12,950
		<u>609,520</u>	<u>447,790</u>

* Some software costs are now charged direct to the relevant service areas

2015/16 ACTUALS	Joint Legal	2016/17 BUDGET	2017/18 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
(2,556)	Supplies & Services		
289,737	Recharge from SBDC	280,460	279,375
	Third Party Payments		
	Transfer Payments		
287,181	Running Expenses	280,460	279,375
	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
287,181	Net Running Expenses	280,460	279,375
	Cost Share - SBDC		
287,181	Cost Share - CDC	280,460	279,375

This cost centre contains the operating costs of running the joint legal section.
SBDC is the host authority and thus only the net recharge to CDC is shown here.

2015/16 ACTUALS	Members	2016/17 BUDGET	2017/18 BUDGET
£		£	£
131,162	Direct Employee Expenses		2,000
4,854	Indirect Employee Expenses	3,000	3,000
	Premises Related Expenses		
6,316	Transport Related Costs	7,250	6,550
294,062	Supplies & Services	284,720	290,190
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
436,394	Running Expenses	294,970	301,740
	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
436,394	Net Running Expenses	294,970	301,740
436,394	Cost Share - SBDC		
	Cost Share - CDC	294,970	301,740

Direct Emp National insurance on members allowances.
Expenses:

Indirect Emp Officer and Member training.
Expenses:

Transport: Officer and Member mileage.

Supplies &	Chairmans expenses	4,720	4,720
Services	Vice Chairmans Expenses	1,890	1,890
	Special Responsibility Allowances	89,550	89,550
	Basic Member Allowances	180,000	184,000
	Other	8,560	10,030
		<u>284,720</u>	<u>290,190</u>

2015/16 ACTUALS	Democratic & Electoral Services	2016/17 BUDGET	2017/18 BUDGET
£		£	£
22,466	Direct Employee Expenses	154,890	
15,437	Indirect Employee Expenses	21,500	
	Premises Related Expenses		
203	Transport Related Costs	250	
322,039	Supplies & Services	53,900	
	Recharge from SBDC		271,189
	Third Party Payments		
	Transfer Payments		
360,145	Running Expenses	230,540	271,189
(83,234)	Fees & Charges and Other Income	(2,000)	
(77,327)	Grant Income		(12,000)
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
199,584	Net Running Expenses	228,540	259,189
199,584	Cost Share - SBDC		
	Cost Share - CDC	228,540	259,189

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
	JOINT DEMOCRATIC & ELECTORAL SERVICE	128,390	177,555
123,687	JOINT ELECTORAL REGISTRATION (new Co	100,150	81,634
75,897	DC ELECTION EXPENSES		
	NON DISTRICT ELECTION EXPENSES		
199,584	Cost Share - CDC	228,540	259,189

This cost centre contains the operating costs of running the joint D&ES section. SBDC is the host authority and thus only the net recharge to CDC is shown here.

2015/16 ACTUALS	Local Land Charges	2016/17 BUDGET	2017/18 BUDGET
£		£	£
27,445	Direct Employee Expenses	28,480	27,870
115	Indirect Employee Expenses		
	Premises Related Expenses		
131	Transport Related Costs		
148,534	Supplies & Services	52,980	52,980
	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
176,225	Running Expenses	81,460	80,850
(194,406)	Fees & Charges and Other Income	(150,000)	(150,000)
(72,366)	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
(90,547)	Net Running Expenses	(68,540)	(69,150)
	Cost Share - SBDC		
(90,547)	Cost Share - CDC	(68,540)	(69,150)

Direct Emp Cost of CDC local land charge team.
Expenses: 17/18 Budgeted FTE 0.97 (16/17 Budgeted FTE 0.97)

Supplies & Services	Land charge fees from BCC	50,000	50,000
	Other	2,980	2,980
		<u>52,980</u>	<u>52,980</u>

Fees & Charges: Land charge fees.

APPENDIX 8: CDC SUSTAINABLE DEVELOPMENT

2015/16 ACTUALS	Cost Code(s)	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
44,813	Joint Building Control	(38,621)	(144,111)	(105)	273.1%
636,841	Development Management	684,670	585,210	(99)	-14.5%
334,309	Joint Planning Policy / LDF	588,570	612,970	24	4.1%
1,015,963	Net Running Expenses	1,234,619	1,054,069	(181)	-14.6%

2015/16 ACTUALS	CIPFA CLASSIFICATION	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
927,310	Direct Employee Expenses	1,800,780	1,672,820	(128)	-7.1%
316,759	Indirect Employee Expenses	36,950	154,440	117	318.0%
	Premises Related Expenses				
3,909	Transport Related Costs	11,010	11,620	1	5.5%
306,769	Supplies & Services	558,910	678,110	119	21.3%
132,633	Recharge from SBDC	(38,621)	(144,111)	(105)	273.1%
	Third Party Payments				
	Transfer Payments				
1,687,380	Running Expenses	2,369,029	2,372,879	4	0.2%
(662,595)	Fees & Charges and Other Income	(574,040)	(724,040)	(150)	26.1%
(5,000)	Grant Income	(25,000)	(25,000)		0.0%
(3,822)	Cost Share - SBDC	(535,370)	(569,770)	(34)	
	Recharge to WDC				
	Recharge to Crem				
	Recharge to Trust				
	Funded from Earmarked Reserves				
	Recharge to Capital				
1,015,963	Net Running Expenses	1,234,619	1,054,069	(181)	-14.6%
	Depreciation				
1,247,448	Support Recharges In	1,064,677			
41,676	Office Recharge	121,945			
(654,132)	Support Recharges Out	(513,257)			
1,650,955	Net Expenditure	1,907,984	1,054,069		

Classification: OFFICIAL

2015/16 ACTUALS	Joint Building Control	2016/17 BUDGET	2017/18 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
	Supplies & Services		
44,813	Recharge from SBDC	(38,621)	(144,111)
	Third Party Payments		
	Transfer Payments		
44,813	Running Expenses	(38,621)	(144,111)
	Fees & Charges and Other Income		
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
44,813	Net Running Expenses	(38,621)	(144,111)
44,813	Cost Share - SBDC		
	Cost Share - CDC	(38,621)	(144,111)

This cost centre contains the operating costs of running the joint Building Control section. SBDC is the host authority and thus only the net recharge to CDC is shown here.

Classification: OFFICIAL

2015/16 ACTUALS	Development Management	2016/17 BUDGET	2017/18 BUDGET
£		£	£
758,864	Direct Employee Expenses	1,076,760	988,550
299,072	Indirect Employee Expenses	28,230	144,230
	Premises Related Expenses		
3,042	Transport Related Costs	3,910	4,520
184,950	Supplies & Services	149,620	171,760
52,820	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
1,298,748	Running Expenses	1,258,520	1,309,060
(661,907)	Fees & Charges and Other Income	(573,850)	(723,850)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
636,841	Net Running Expenses	684,670	585,210
636,841	Cost Share - SBDC		
	Cost Share - CDC	684,670	585,210

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
352,982	PLANNING ADMIN	338,390	340,900
30,127	DEVELOPMENT MANAGEMENT	86,820	(5,280)
62,345	DEVELOPMENT MGT - APPEALS ONLY	45,000	30,000
173,549	ENFORCEMENT PLANNING CONTROL	194,960	195,090
17,838	APPEALS AGAINST ENFORCEMENT	19,500	24,500
636,841	Cost Share - CDC	684,670	585,210

Direct Employee 17/18 Budgeted FTE 30.32 (16/17 Budgeted FTE 29.94)
Expenses

Fees &	Copy documents	(1,350)	(1,350)
Charges	Planning application fees	(500,000)	(650,000)
	Pre-application advice	(60,000)	(60,000)
	Pursuant to conditions income	(12,000)	(12,000)
	Enforcement Appeals Fee	(500)	(500)
		<u>(573,850)</u>	<u>(723,850)</u>

Classification: OFFICIAL

2015/16 ACTUALS	Planning Policy / LDF	2016/17 BUDGET	2017/18 BUDGET
£		£	£
168,446	Direct Employee Expenses	724,020	684,270
17,687	Indirect Employee Expenses	8,720	10,210
	Premises Related Expenses		
867	Transport Related Costs	7,100	7,100
121,819	Supplies & Services	409,290	506,350
35,000	Recharge from SBDC		
	Third Party Payments		
	Transfer Payments		
343,819	Running Expenses	1,149,130	1,207,930
(688)	Fees & Charges and Other Income	(190)	(190)
(5,000)	Grant Income	(25,000)	(25,000)
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
338,131	Net Running Expenses	1,123,940	1,182,740
3,822	Cost Share - SBDC	535,370	569,770
334,309	Cost Share - CDC	588,570	612,970

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
316,024	PLANNING POLICY / LDF	535,370	569,770
	PLANNING POLICY / LDF - Not Shared	35,000	25,000
18,285	SPECIAL ENVIRONMENTS	18,200	18,200
334,309	Cost Share - CDC	588,570	612,970

This budget is used for a variety of expenditure functions mainly linked to plan making currently the Delivery DPD production, processes and evidence base.

It also covers costs for other local plan work such as defending the Core Strategy legal challenge, preparing SPD's, costs associated with Neighbourhood Plans and making representations on adjacent plans.

2016/17 onwards represents a joint planning policy team and a joint local plan.

Direct Employee 17/18 Budgeted FTE **13.50** (16/17 Budgeted FTE 13.46)
Expenses

Grant Neighbourhood planning grants.

Income:

APPENDIX 9: CDC TRADING UNDERTAKINGS

2015/16 ACTUALS	Cost Code(s)	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
(348,084)	Depot	(189,840)	(192,644)	(3)	1%
(36,220)	Other Trading Undertakings	(30,780)	(30,680)	0	-0.3%
(384,304)	Net Running Expenses	(220,620)	(223,324)	(3)	1%

2015/16 ACTUALS	CIPFA CLASSIFICATION	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
	Direct Employee Expenses				
	Indirect Employee Expenses				
23,437	Premises Related Expenses	136,670	140,730	4	3.0%
	Transport Related Costs				
13,050	Supplies & Services	16,840	16,840		0.0%
	Recharge from SBDC				
20,892	Third Party Payments	42,410	42,450	0	0.1%
	Transfer Payments				
57,379	Running Expenses	195,920	200,020	4	2.1%
(441,683)	Fees & Charges and Other Income	(416,540)	(423,344)	(7)	1.6%
	Grant Income				
	Cost Share - SBDC				
	Recharge to WDC				
	Recharge to Crem				
	Recharge to Trust				
	Funded from Earmarked Reserves				
	Recharge to Capital				
(384,304)	Net Running Expenses	(220,620)	(223,324)	(3)	1.2%
29,024	Depreciation	22,700	22,700		
130,464	Support Recharges In	135,499			
	Office Recharge				
	Support Recharges Out				
(224,816)	Net Expenditure	(62,421)	(200,624)		

2015/16 ACTUALS	Depot	2016/17 BUDGET	2017/18 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		
13,091	Premises Related Expenses	115,550	119,510
	Transport Related Costs		
6,893	Supplies & Services	5,650	5,650
	Recharge from SBDC		
5,892	Third Party Payments	29,080	29,120
	Transfer Payments		
25,876	Running Expenses	150,280	154,280
(373,960)	Fees & Charges and Other Income	(340,120)	(346,924)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
(348,084)	Net Running Expenses	(189,840)	(192,644)
(348,084)	Cost Share - SBDC	(189,840)	(192,644)
	Cost Share - CDC		

Premises:	Repairs and maintenance	46,000	46,000
	Maintenance plant / equipment	3,200	3,200
	Grounds maintenance general	7,000	7,000
	Gully cleansing	9,200	9,200
	Electricity	35,260	36,670
	Gas	8,660	9,000
	Business rates	1,760	3,920
	Other	4,470	4,520
		<u>115,550</u>	<u>119,510</u>

Fees & Charges: Rent and recharges to other site users.

2015/16 ACTUALS	Other Trading Undertakings	2016/17 BUDGET	2017/18 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		
10,346	Premises Related Expenses	21,120	21,220
	Transport Related Costs		
6,157	Supplies & Services	11,190	11,190
	Recharge from SBDC		
15,000	Third Party Payments	13,330	13,330
	Transfer Payments		
31,503	Running Expenses	45,640	45,740
(67,723)	Fees & Charges and Other Income	(76,420)	(76,420)
	Grant Income		
	Recharge to WDC		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
(36,220)	Net Running Expenses	(30,780)	(30,680)
(36,220)	Cost Share - SBDC		
	Cost Share - CDC	(30,780)	(30,680)

2015/16 ACTUALS	Breakdown by Cost Centre	2016/17 BUDGET	2017/18 BUDGET
£		£	£
(3,938)	OPEN MARKETS	(3,300)	(3,200)
2,664	MISC. PROPERTIES MANAGEMENT	7,160	7,160
(1,976)	RUCKLES FIELD (HSG LAND)	(600)	(600)
(6,080)	CIVIC CENTRE SITE	(6,440)	(6,440)
(26,890)	AMERSHAM ESTATE (QUARR FARM) RENAME A	(27,600)	(27,600)
(36,220)	Cost Share - CDC	(30,780)	(30,680)

APPENDIX 10: FEES & CHARGES
ENVIRONMENTAL SERVICES
REVISED CHARGES FROM 1 APRIL 2017

VAT Codes: (D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=non business, (D03)=exempt

ENVIRONMENT		General ledger code	2016/17 £	2017/18 £
Wheeled Bin and Delivery - 140 Litre	D04	W100-9345	40.00	40.00
Wheeled Bin and Delivery - 180 Litre	D04	W100-9345	40.00	40.00
Wheeled Bin and Delivery - 240 Litre	D04	W100-9345	40.00	40.00
Wheeled Bin and Delivery - 360 Litre	D04	W100-9345	40.00	40.00
Wheeled Bin and Delivery - 660 Litre	D04	W100-9345	225.00	225.00
Wheeled Bin and Delivery - 1100 Litre	D04	W100-9345	250.00	250.00
Recycling Box and Lid - Delivered	D04	W100-9345	6.00	6.00
Recycling Box Only - Pick up Only (CDC Offices)	D04	W100-9345	4.50	4.50
Recycling Lid Only - Pick up Only (CDC Offices)	D04	W100-9345	1.75	1.50
Reusable Bag and Delivery	D04	W100-9345	5.50	5.50
Reusable Bag - Pick Up Only (CDC offices)	D04	W100-9345	4.50	4.50
Outdoor Food Caddy and Delivery	D04	W100-9345	5.50	5.50
Outdoor Food Caddy - Pick Up Only (CDC Offices)	D04	W100-9345	4.50	4.50
Indoor Small 5L Food Caddy (if stock available) - CDC reception	D04	W100-9345	3.50	3.50
Corn Starch Liners (various sizes and numbers) - CDC reception	D45	W100-9345	£2 to £10	£2.50 to £10
Litter Pickers	D45	W100-9345	8.00	10.74
Bulky Waste Collection (3 items)	D04	W100-9460	36.00	36.00
Bulky Waste Collection (for those on means tested benefits)	D04	W100-9460	14.00	15.00
Special Empty of Contaminated Bins - 2 Wheeled	D04	W100-9792	£30 per bin	£30 per bin
Special Empty of Contaminated Bins - 4 Wheeled	D04	W100-9792	£75 per bin	£75 per bin
Green Waste Annual Charge - 1st Subscription	D04	W100-9463	35.00	35.00
Green Waste Annual Charge - 2nd Subscription	D04	W100-9463	70.00	70.00
Schools and Other Schedule 2 - Bin Rental 140L-240L	D04	W100-9461	52.00	52.00
Schools and Other Schedule 2 - Bin Rental 360L	D04	W100-9461	67.00	67.00
Schools and Other Schedule 2 - Bin Rental 660L	D04	W100-9461	67.00	67.00
Schools and Other Schedule 2 - Bin Rental 1100L	D04	W100-9461	120.00	120.00
Schools and Other Schedule 2 - Lift 140L-240L	D04	W100-9461	3.25	3.25
Schools and Other Schedule 2 - Lift 360L	D04	W100-9461	3.75	3.75
Schools and Other Schedule 2 - Lift 660L	D04	W100-9461	4.25	4.25
Schools and Other Schedule 2 - Lift 1100L	D04	W100-9461	4.50	4.50
Schools and Other Schedule 2 - One Use Sacks, pre paid sold per roll	D04	W100-9461	£1.25 per bag (Roll of 52)	£1.50 per bag (Roll of 52)
Abandoned Vehicle removal from private property	D04	W100-9792		75.00

**ENVIRONMENTAL SERVICES
REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=non business, (D03)=exempt

STREET NAMING		General ledger code	2016/17 £	2017/18 £
<u>Existing Properties</u>				
House name change	D40	C850-9353	82.00	90.00
<u>Numbering / Naming of New Properties</u>				
1 property	D04	C850-9353	128.00	180.00
2 to 5 properties	D04	C850-9353	128.00	258.00
6 to 25 properties	D04	C850-9353	230.00	335.00
26 to 75 properties	D04	C850-9353	250.00	392.00
76 to 100 properties	D04	C850-9353	352.00	480.00
100+ properties	D04	C850-9353	TBC with developer	TBC with developer
Additional charge where this includes naming of a street	D04	C850-9353	230.00	406.00
<u>Rename of Street - where requested by residents (Apportioned across number of addresses)</u>				
Note rarely carried out.				
1 to 5 properties	D40	C850-9353	546.00	1,000.00
6 to 25 properties	D40	C850-9353	612.00	1,280.00
26 to 75 properties	D40	C850-9353	689.00	1,600.00
76+ properties	D40	C850-9353	842.00	2,200.00
<u>Renumbering of Street - where requested by residents (Apportioned across number of addresses)</u>				
Note rarely carried out.				
1 to 5 properties	D40	C850-9353	561.00	1,000.00
6 to 25 properties	D40	C850-9353	643.00	1,280.00
26 to 75 properties	D40	C850-9353	765.00	1,600.00
76+ properties	D40	C850-9353	898.00	2,200.00

ENVIRONMENTAL SERVICES
REVISED CHARGES FROM 1 APRIL 2017

VAT Codes: (D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=non business, (D03)=exempt

GREAT MISSENDEN CEMETERY	General ledger code	2016/17 £	2017/18 £
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Fees for the Use of the Cemetery for Interments:

In the graves for which no exclusive right of burial has been granted

i) A stillborn child, or a person whose age at the time of death did not exceed one month *	D04	G380-9417	25.00	25.00
ii) A person whose age at the time of death exceeded one month but did not exceed twelve years *	D04	G380-9417	102.00	105.00
iii) A person whose age at the time of death exceeded twelve years *	D04	G380-9417	225.00	230.00
iv) for any interment at a depth exceeding six feet for members of the same family in a site and for each foot an additional *	D04	G380-9417	102.00	105.00

In a grave or vault for which an exclusive right of burial has been granted

i) A stillborn child, or a person whose age at the time of death did not exceed one month *	D04	G380-9417	25.00	25.00
ii) A person whose age at the time of death exceeded one month but did not exceed twelve years *	D04	G380-9417	102.00	105.00
iii) A person whose age at the time of death exceeded twelve years *	D04	G380-9417	225.00	230.00
iv) for any interment at a depth exceeding six feet for members of the same family in a site and for each foot an additional *	D04	G380-9417	102.00	105.00

Exclusive Rights of Burial in Perpetuity in an Earthen Grave

i) One Plot *	D04	G380-9418	387.00	395.00
ii) Two Plots *	D04	G380-9418	674.00	687.00
iii) Three Plots *	D04	G380-9418	925.00	940.00

Monuments, Gravestones, Tablets and Monumental Inscriptions

For the right to erect:

i) A headstone under no circumstances to exceed three feet in height or a foot stone not exceeding one foot in height *	D04	G380-9427	160.00	163.00
ii) A tablet on any grave or vault, or in the Lawn Cemetery, a plaque on a grave *	D04	G380-9427	160.00	163.00
iii) Any inscription after the first on a gravestone, tablet or memorial *	D04	G380-9427	84.00	86.00

Purchase of plot measuring 2ft x 2ft in Old Section of cemetery for

burial of cremated remains *	D04	G380-9427	125.00	130.00
Burial of Cremated remains *	D04	G380-9427	102.00	105.00

Transfer of ownership of Exclusive Right of Burial	D04	G380-9418	60.00	62.00
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^ The foregoing charges will be doubled where the person in respect of whom the charge is made, is or was not resident within the Chiltern District or in the case of a still born child or person whose ages at the time of death did not exceed one year where neither of the parents is or was at the time of interment, resident within the said area

**ENVIRONMENTAL SERVICES
REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=non business, (D03)=exempt

CAR PARKS - DAILY CHARGES 7.30 a.m. to 6.00 p.m.

	General ledger code	2016/17 £	2017/18 £		General ledger code	2016/17 £	2017/18 £
Amersham Multi Storey	C755-9571			Civic Centre Car Park	C300-9571		
Up to 1 hour		0.60	0.60	Up to 1/2 hour		Free	Free
Up to 2 hours		1.20	1.20	Up to 1 hour		0.60	0.60
Up to 3 hours		1.80	1.80	Up to 2 hours		1.20	1.20
Up to 4 hours		2.40	2.40	Up to 3 hours		1.80	1.80
Up to 10½ hours		5.00	5.00	MAXIMUM STAY 3 HOURS			
Sunday/Public Holiday		Free	Free	Sunday/Public Holiday		Free	Free
Amersham - Sycamore Road	C330-9571			Council Offices Car Park			
Up to 1 hour		0.60	0.60	Mon-Fri 5.30-Midnight		Free	Free
Up to 2 hours		1.20	1.20	Sunday/Public Holiday		Free	Free
Up to 3 hours		1.80	1.80				
Up to 4 hours		2.40	2.40	CLOSED TO THE PUBLIC AT ALL OTHER TIMES			
Up to 10½ hours		3.50	3.50				
Sunday/Public Holiday		Free	Free				
Amersham Old Town	C270-9571			Chalfont St Giles - Blizzards Yard	C550-9571		
Up to 1 hour		0.60	0.60	Up to 1 hour		Free	Free
Up to 2 hours		1.20	1.20	Up to 2 hours		1.20	1.20
Up to 3 hours		1.80	1.80	Up to 3 hours		1.80	1.80
Up to 4 hours		2.40	2.40	Up to 4 hours		2.40	2.40
Up to 10½ hours		3.50	3.50	Up to 10½ hours		3.50	3.50
Sunday/Public Holiday		Free	Free	Sunday/Public Holiday		Free	Free
Amersham - Chiltern Avenue	C720-9571			Little Chalfont - Snells Wood	C700-9571		
Up to 1 hour		0.60	0.60	Up to 1 hour		Free	Free
Up to 2 hours		1.20	1.20	Up to 2 hours		1.20	1.20
Up to 3 hours		1.80	1.80	Up to 3 hours		1.80	1.80
Up to 4 hours		2.40	2.40	Up to 4 hours		2.40	2.40
Up to 10½ hours		3.50	3.50	Up to 5 hours		3.50	3.50
Sunday/Public Holiday		Free	Free	MAXIMUM STAY 5 HOURS			
				Sunday/Public Holiday		Free	Free
Amersham - Chiltern Pools	C710-9571			Chalfont St Peter - Church Lane	C580-9571		
Up to 1 hour		0.60	0.60	Up to 1 hour		Free	Free
Up to 2 hours		1.20	1.20	Up to 2 hours		1.20	1.20
Up to 3 hours		1.80	1.80	Up to 3 hours		1.80	1.80
MAXIMUM STAY 3 HOURS				Up to 4 hours		2.40	2.40
Sunday/Public Holiday		Free	Free	Up to 10½ hours		3.50	3.50
				Sunday/Public Holiday		Free	Free

**ENVIRONMENTAL SERVICES
REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=non business, (D03)=exempt

CAR PARKS - DAILY CHARGES 7.30 a.m. to 6.00 p.m.

	General ledger code	2016/17 £	2017/18 £		General ledger code	2016/17 £	2017/18 £
Chesham - Star Yard	C480-9571			Chesham - Albany	C360-9571		
Up to 1 hour		0.60	0.60	Up to 10 mins		0.10	0.10
Up to 2 hours		1.20	1.20	Up to 20 mins		0.20	0.20
Up to 3 hours		1.80	1.80	Up to 30 mins		0.30	0.30
MAXIMUM STAY 3 HOURS				Up to 40 mins		0.40	0.40
Sunday/Public Holiday		Free	Free	Up to 50 mins		0.50	0.50
				Up to 1 hour		0.60	0.60
				Up to 2 hours		1.20	1.20
				Up to 3 hours		1.80	1.80
Chesham - Catlings Car Park	C490-9571			Up to 4 hours		2.40	2.40
Up to 10 mins		0.10	0.10	Up to 10½ hours		3.50	3.50
Up to 20 mins		0.20	0.20	Sunday/Public Holiday		Free	Free
Up to 30 mins		0.30	0.30				
Up to 40 mins		0.40	0.40	Great Missenden - Buryfield	C660-9571		
Up to 50 mins		0.50	0.50	Up to 1 hour		Free	Free
Up to 1 hour		0.60	0.60	Up to 2 hours		1.20	1.20
Up to 2 hours		1.20	1.20	Up to 3 hours		1.80	1.80
Up to 3 hours		1.80	1.80	Up to 4 hours		2.40	2.40
Up to 4 hours		2.40	2.40	Up to 9 hours		3.50	3.50
MAXIMUM STAY 4 HOURS				Over 9 hours		6.00	6.00
Sunday/Public Holiday		Free	Free	Sunday/Public Holiday		Free	Free
Chesham - East Street	C420-9571			Great Missenden - Link Road	C640-9571		
Up to 1 hour		0.60	0.60	Up to 1 hour		0.60	0.60
Up to 2 hours		1.20	1.20	Up to 2 hours		1.20	1.20
Up to 3 hours		1.80	1.80	Up to 3 hours		1.80	1.80
Up to 4 hours		2.40	2.40	Up to 4 hours		2.40	2.40
Up to 10½ hours		3.50	3.50	Up to 9 hours		3.50	3.50
Sunday/Public Holiday		Free	Free	Over 9 hours		6.00	6.00
				Sunday/Public Holiday		Free	Free
Chesham - Water Meadow	C510-9571			Prestwood - High Street	C670-9571		
Up to 1 hour		0.60	0.60	Up to 1 hour		Free	Free
Up to 2 hours		1.20	1.20	Up to 2 hours		1.20	1.20
Up to 3 hours		1.80	1.80	Up to 3 hours		1.80	1.80
Up to 4 hours		2.40	2.40	Up to 4 hours		2.40	2.40
Up to 10½ hours		3.50	3.50	Up to 10½ hours		3.50	3.50
Sunday/Public Holiday		Free	Free	Sunday/Public Holiday		Free	Free

**ENVIRONMENTAL SERVICES
REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=non business, (D03)=exempt

CAR PARKS - SEASON TICKETS							
	General ledger code	2016/17 £	2017/18 £		General ledger code	2016/17 £	2017/18 £
<u>Amersham Multi Storey</u>	C750-9573			<u>Chesham - Water Meadow</u>	C750-9573		
1 monthly		78.00	78.00	1 monthly		68.25	68.25
3 monthly		234.00	234.00	3 monthly		204.75	204.75
6 monthly		416.00	416.00	6 monthly		364.00	364.00
12 monthly		780.00	780.00	12 monthly		682.50	682.50
<u>Amersham - Sycamore Road</u>	C750-9573			<u>Chalfont St Giles - Blizzards Yard</u>	C750-9573		
1 monthly		68.25	68.25	1 monthly		53.08	53.08
3 monthly		204.75	204.75	3 monthly		159.25	159.25
6 monthly		364.00	364.00	6 monthly		295.75	295.75
12 monthly		682.50	682.50	12 monthly		546.00	546.00
<u>Amersham Old Town</u>	C750-9573			<u>Chalfont St Peter - Church Lane</u>	C750-9573		
1 monthly		53.08	53.08	1 monthly		37.92	37.92
3 monthly		159.25	159.25	3 monthly		113.75	113.75
6 monthly		295.75	295.75	6 monthly		227.50	227.50
12 monthly		546.00	546.00	12 monthly		364.00	364.00
<u>Chesham - Star Yard</u>	C750-9573			<u>Great Missenden - Buryfield</u>	C750-9573		
1 monthly		68.25	68.25	1 monthly		68.25	68.25
3 monthly		204.75	204.75	3 monthly		204.75	204.75
6 monthly		364.00	364.00	6 monthly		364.00	364.00
12 monthly		682.50	682.50	12 monthly		682.50	682.50
<u>Chesham - Albany</u>	C750-9573			<u>Great Missenden - Link Road</u>	C750-9573		
1 monthly		68.25	68.25	1 monthly		68.25	68.25
3 monthly		204.75	204.75	3 monthly		204.75	204.75
6 monthly		364.00	364.00	6 monthly		364.00	364.00
12 monthly		682.50	682.50	12 monthly		682.50	682.50
<u>Chesham - East Street</u>	C750-9573			<u>Prestwood - High Street</u>	C750-9573		
1 monthly		68.25	68.25	1 monthly		53.08	53.08
3 monthly		204.75	204.75	3 monthly		159.25	159.25
6 monthly		364.00	364.00	6 monthly		295.75	295.75
12 monthly		682.50	682.50	12 monthly		546.00	546.00

**HEALTHY COMMUNITIES
REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=non business, (D03)=exempt

LICENCES		General ledger code	2016/17 £	2017/18 £
<u>Hackney Carriages/Private Hire Vehicle Licenses</u>				
Hackney Carriage Vehicle grant.	D04	LI01-9383	399.00	399.00
Hackney Carriage Vehicle renewal.	D04	LI01-9383	300.00	300.00
Hackney Carriage Vehicle issue(CNG or LPG).	D04	LI01-9383	199.50	199.50
Hackney Carriage Vehicle Renewal(CNG or LPG).	D04	LI01-9383	150.00	150.00
Returnable plate deposit.	D04	LI01-9383	20.00	20.00
Private Hire Vehicle grant.	D04	LI01-9383	329.00	329.00
Private Hire Vehicle renewal.	D04	LI01-9383	230.00	230.00
PrivateHire Vehicle Issue (CNG or LPG - standardPlate).	D04	LI01-9383	164.50	164.50
PrivateHire Vehicle Renewal (CNG or LPG - standardPlate).	D04	LI01-9383	115.00	115.00
Taxi and Private Hire:dispensation	D04	LI01-9383	65.00	65.00
Replacement internal licence.	D04	LI01-9383	15.00	15.00
Replacement new plate.	D04	LI01-9383	25.00	25.00
Transfer of vehicle.	D04	LI01-9383	90.00	90.00
Change of vehicle.	D04	LI01-9383	67.00	67.00
<u>Drivers' Licenses</u>				
Hackney Carriage Driver grant, 1 year.	D04	LI01-9383	161.00	161.00
Hackney Carriage Driver renewal, 1 year.	D04	LI01-9383	95.00	95.00
Hackney Carriage Driver grant, 3 year.	D04	LI01-9383	332.00	332.00
Hackney Carriage Driver renewal, 3 year.	D04	LI01-9383	256.00	256.00
Private Hire Vehicle Driver grant, 1 year.	D04	LI01-9383	161.00	161.00
Private Hire Vehicle Driver renewal, 1 year.	D04	LI01-9383	95.00	95.00
Private Hire Vehicle Driver grant, 3 year.	D04	LI01-9383	332.00	332.00
Private Hire Vehicle Driver renewal, 3 year.	D04	LI01-9383	256.00	256.00
Returnable badge deposit.	D04	LI01-9383	10.00	10.00
Issue of a administration letter.	D04	LI01-9383	25.00	25.00
Knowledge test	D04	LI01-9383	25.00	25.00
Replacement new drivers badge.	D04	LI01-9383	15.00 cost of	15.00 cost of
Bracket and bridge charge.	D04	LI01-9383	replacement cost of	replacement cost of
Bracket without bridge charge.	D04	LI01-9383	replacement cost of	replacement cost of
Internal plate pouches.	D04	LI01-9383	replacement	replacement
<u>Operators Licenses</u>				
Private Hire Vehicle Operator, 1 vehicle, 5 year	D04	LI01-9383	663.00	663.00
Private Hire Vehicle Operator, 1 vehicle	D04	LI01-9383	155.00	155.00
Private Hire Vehicle Operator, 2-4 vehicles, 5 year	D04	LI01-9383	913.00	913.00
Private Hire Vehicle Operator, 2-4 vehicles	D04	LI01-9383	205.00	205.00
Private Hire Vehicle Operator, 5-10 vehicles, 5 year	D04	LI01-9383	1,163.00	1,163.00
Private Hire Vehicle Operator, 5-10 vehicles	D04	LI01-9383	255.00	255.00
Private Hire Vehicle Operator, 11+ vehicles, 5 year	D04	LI01-9383	1,413.00	1,413.00
Private Hire Vehicle Operator, 11+ vehicles	D04	LI01-9383	305.00	305.00
<u>DBS</u>				
DBS standard disclosure	D03	LI01-9788	N/A	N/A
DBS enhanced disclosure	D03	LI01-9788	52.50	52.50
DBS volunteers	D03	LI01-9788	7.00	7.00

**HEALTHY COMMUNITIES
REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=non business, (D03)=exempt

LICENCES		General ledger code	2016/17 £	2017/18 £
<u>Animal Boarding Establishment</u>				
New Licence	D04	LI01-9378	496.00	500.00
Renewal	D04	LI01-9378	243.00	245.00
<u>Small Animal Boarding Establishment</u>				
New Licence	D04	LI01-9378	369.00	370.00
Renewal	D04	LI01-9378	194.00	195.00
<u>Dog Breeding Establishments</u>				
New Licence (Plus Vet fees)	D04	LI01-9378	525.00	530.00
Renewal (Plus Vet fees)	D04	LI01-9378	329.00	330.00
<u>Dangerous Wild Animals</u>				
New Licence (Plus Vet fees)	D04	LI01-9378	350.00	400.00
Renewal (Plus Vet fees)	D04	LI01-9378	150.00	150.00
<u>Pet Shop</u>				
New Licence	D04	LI01-9378	477.00	480.00
Renewal	D04	LI01-9378	278.00	280.00
<u>Riding Establishments</u>				
New Licence	D04	LI01-9378	192.00	200.00
Renewal	D04	LI01-9378	150.00	150.00
<u>Mobile Homes</u>				
New Licence	D04	LI01-9390	434.00	351.00
Annual Renewal Fee	D04	LI01-9390	351.00	351.00
Deposit/Change of Site Rules	D04	LI01-9390	47.00	47.00
Transfer of Site Licence	D04	LI01-9390	117.00	117.00

**HEALTHY COMMUNITIES
REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=non business, (D03)=exempt

LICENCES		General ledger code	2016/17 £	2017/18 £
Licensing Act 2003				
Premises Licences				
New/Variation Premises Licence or Club Premises Certificate Application Fee:				
Non-domestic Rateable Value Band A (£0 - £4,300)	D04	LI01-9380	100.00	100.00
Non-domestic Rateable Value Band B (£4,301 - £33,000)	D04	LI01-9380	190.00	190.00
Non-domestic Rateable Value Band C (£33,001 - £87,000)	D04	LI01-9380	315.00	315.00
Non-domestic Rateable Value Band D (£87,001 - £125,000)	D04	LI01-9380	450.00	450.00
Non-domestic Rateable Value Band E (£125,001 and over)	D04	LI01-9380	635.00	635.00
Applications for Minor variations to Premises Licences or Club Premises Certificate	D04	LI01-9380	89.00	89.00
Application to remove apply the alternative licence condition and removal of mandatory condition for premises licences	D04	LI01-9380	23.00	23.00
Premises Licences sought for Community Centres and some Schools that permit Regulated Entertainment but which do not permit the sale of Alcohol and/or the provision of late night entertainment will not incur a fee.			No charge	No charge
Premises Licence for Exceptionally Large Events or Premises:				
Number of People in Attendance at any one time: 5,000 -9,999	D04	LI01-9380	1,000.00	1,000.00
Number of People in Attendance at any one time: 10,000 -14,999	D04	LI01-9380	2,000.00	2,000.00
Number of People in Attendance at any one time: 15,000 -19,999	D04	LI01-9380	4,000.00	4,000.00
Number of People in Attendance at any one time: 20,000 -29,999	D04	LI01-9380	8,000.00	8,000.00
Number of People in Attendance at any one time: 30,000 -39,999	D04	LI01-9380	16,000.00	16,000.00
Number of People in Attendance at any one time: 40,000 -49,999	D04	LI01-9380	24,000.00	24,000.00
Number of People in Attendance at any one time: 50,000 -59,999	D04	LI01-9380	32,000.00	32,000.00
Number of People in Attendance at any one time: 60,000- 69,999	D04	LI01-9380	40,000.00	40,000.00
Number of People in Attendance at any one time: 70,000 -79,999	D04	LI01-9380	48,000.00	48,000.00
Number of People in Attendance at any one time: 80,000 -89,999	D04	LI01-9380	56,000.00	56,000.00
Number of People in Attendance at any one time: 90,000 and over.	D04	LI01-9380	64,000.00	64,000.00
Premises Licence or Club Premises Certificate Annual Fee:				
Non-domestic Rateable Value Band A (£0 - £4,300)	D04	LI01-9380	70.00	70.00
Non-domestic Rateable Value Band B (£4,301 - £33,000)	D04	LI01-9380	180.00	180.00
Non-domestic Rateable Value Band C (£33,001 - £87,000)	D04	LI01-9380	295.00	295.00
Non-domestic Rateable Value Band D (£87,0001 - £125,000)	D04	LI01-9380	320.00	320.00
Non-domestic Rateable Value Band E (£125,001 and over)	D04	LI01-9380	350.00	350.00
Personal License				
Personal Licence Application	D04	LI01-9380	37.00	37.00
Supply of Copies of Information Contained in Register	D04	LI01-9380	50.00	50.00
Application for Copy of Licence	D04	LI01-9380	10.50	10.50
Application for Making a Provisional Statement	D04	LI01-9380	315.00	315.00
Application for summary on theft, loss etc of Premises Licence or Summary	D04	LI01-9380	10.50	10.50
Notification of Change of Address (holder of Premises Licence)	D04	LI01-9380	10.50	10.50
Application to Vary to Specify Individual as Premises Supervisor	D04	LI01-9380	23.00	23.00
Application to Transfer Premises Licence	D04	LI01-9380	23.00	23.00
Interim Authority Notice	D04	LI01-9380	23.00	23.00
Notice of Interest in any Premises	D04	LI01-9380	21.00	21.00
Temporary Event Notices	D04	LI01-9380	21.00	21.00
Application for Copy of Certificate or Summary on theft, loss etc of Certificate Summary	D04	LI01-9380	10.50	10.50
Notification of Change of Name or Alteration of Name or Alteration of Club Rules	D04	LI01-9380	10.50	10.50
Change of Relevant Registered Address of a Club	D04	LI01-9380	10.50	10.50
Application for Notice on theft, loss etc of Temporary Event Notice	D04	LI01-9380	21.00	21.00
Application for Copy of Licence on theft, loss etc. of Personal Licence	D04	LI01-9380	10.50	10.50
Notification of Change of Name or Address (Personal Licence)	D04	LI01-9380	10.50	10.50

**HEALTHY COMMUNITIES
REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=non business, (D03)=exempt

LICENCES		General ledger code	2016/17 £	2017/18 £
<u>Gambling Act 2005 - Statutory Fees</u>				
Licensed Premises Gaming Machine				
Permits - New Applications	D04	LI01-9377	150.00	150.00
Renewal - Transitional Application Fee	D04	LI01-9377	100.00	100.00
Permits - Annual fee	D04	LI01-9377	50.00	50.00
Licensed Premises Notification	D04	LI01-9377	50.00	50.00
Club Gaming				
Permits - New Applications	D04	LI01-9377	200.00	200.00
Permits - Renewal	D04	LI01-9377	200.00	200.00
Renewal - Fast Track Clubs	D04	LI01-9377	100.00	100.00
Renewal - Transitional Application Fee	D04	LI01-9377	100.00	100.00
Permits - Annual fee	D04	LI01-9377	50.00	50.00
Club Gaming Machines				
Permits - New Applications	D04	LI01-9377	200.00	200.00
Permits - Renewal	D04	LI01-9377	200.00	200.00
Renewal - Fast Track Clubs	D04	LI01-9377	100.00	100.00
Renewal - Transitional Application Fee	D04	LI01-9377	100.00	100.00
Permits - Annual fee	D04	LI01-9377	50.00	50.00
Unlicensed Family Entertainment Centre Gaming Machines				
Permits - New Applications	D04	LI01-9377	300.00	300.00
Permits - Renewal	D04	LI01-9377	300.00	300.00
Renewal - Transitional Application Fee	D04	LI01-9377	100.00	100.00
Prize Gaming				
Permits - New Applications	D04	LI01-9377	300.00	300.00
Permits - Renewal	D04	LI01-9377	300.00	300.00
Renewal - Transitional Application Fee	D04	LI01-9377	100.00	100.00
Small Society Lottery				
Permits - New Applications	D04	LI01-9377	40.00	40.00
Permits - Annual fee	D04	LI01-9377	20.00	20.00

**HEALTHY COMMUNITIES
REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=non business, (D03)=exempt

LICENCES		General ledger code	2016/17 £	2017/18 £
<u>Gambling Act Premises Licence Fees</u>				
New Applications				
Bingo Club	D04	LI01-9377	3,500.00	3,500.00
Adult Gaming Centre Premises Licence	D04	LI01-9377	2,000.00	2,000.00
Betting Premises (Track) Licence	D04	LI01-9377	2,500.00	2,500.00
Family Entertainment Centre Premises Licence	D04	LI01-9377	2,000.00	2,000.00
Betting Premises (Other) Licence	D04	LI01-9377	3,000.00	3,000.00
Licence application (provisional statement holders)				
Bingo Club	D04	LI01-9377	1,200.00	1,200.00
Adult Gaming Centre Premises Licence	D04	LI01-9377	1,200.00	1,200.00
Betting Premises (Track) Licence	D04	LI01-9377	950.00	950.00
Family Entertainment Centre Premises Licence	D04	LI01-9377	950.00	950.00
Betting Premises (Other) Licence	D04	LI01-9377	1,200.00	1,200.00
Annual fee				
Bingo Club	D04	LI01-9377	1,000.00	1,000.00
Adult Gaming Centre Premises Licence	D04	LI01-9377	1,000.00	1,000.00
Betting Premises (Track) Licence	D04	LI01-9377	1,000.00	1,000.00
Family Entertainment Centre Premises Licence	D04	LI01-9377	750.00	750.00
Betting Premises (Other) Licence	D04	LI01-9377	600.00	600.00
Application to transfer				
Bingo Club	D04	LI01-9377	1,200.00	1,200.00
Adult Gaming Centre Premises Licence	D04	LI01-9377	1,200.00	1,200.00
Betting Premises (Track) Licence	D04	LI01-9377	950.00	950.00
Family Entertainment Centre Premises Licence	D04	LI01-9377	950.00	950.00
Betting Premises (Other) Licence	D04	LI01-9377	1,200.00	1,200.00
Application to vary				
Bingo Club	D04	LI01-9377	1,750.00	1,750.00
Adult Gaming Centre Premises Licence	D04	LI01-9377	1,000.00	1,000.00
Betting Premises (Track) Licence	D04	LI01-9377	1,250.00	1,250.00
Family Entertainment Centre Premises Licence	D04	LI01-9377	1,000.00	1,000.00
Betting Premises (Other) Licence	D04	LI01-9377	1,500.00	1,500.00
Application for provisional statement				
Bingo Club	D04	LI01-9377	3,500.00	3,500.00
Adult Gaming Centre Premises Licence	D04	LI01-9377	2,000.00	2,000.00
Betting Premises (Track) Licence	D04	LI01-9377	2,500.00	2,500.00
Family Entertainment Centre Premises Licence	D04	LI01-9377	2,000.00	2,000.00
Betting Premises (Other) Licence	D04	LI01-9377	3,000.00	3,000.00
Application for re-instatement				
Bingo Club	D04	LI01-9377	1,200.00	1,200.00
Adult Gaming Centre Premises Licence	D04	LI01-9377	1,200.00	1,200.00
Betting Premises (Track) Licence	D04	LI01-9377	950.00	950.00
Family Entertainment Centre Premises Licence	D04	LI01-9377	950.00	950.00
Betting Premises (Other) Licence	D04	LI01-9377	1,200.00	1,200.00
Copy Premises Licence	D04	LI01-9377	25.00	25.00

**HEALTHY COMMUNITIES
REVISED CHARGES FROM 1 APRIL 2017**

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LICENCES		General ledger code	2016/17 £	2017/18 £
<u>Sex Establishments/Sexual Entertainment Venues</u>				
Fee in respect of an application for grant, transfer or renewal of a licence for a sex establishment.	D04		3,277.00	3,500.00
<u>Scrap metal licence</u>				
Inspection & Administration Fee	D04	LI01-9387	500.00	500.00
Mobile Inspection & Administration Fee	D04	LI01-9387	250.00	250.00
Variation Inspection & Administration Fee	D04	LI01-9387	50.00	50.00
<u>Miscellaneous</u>				
Acupuncture/Tattooing/Ear Piercing/ Electrolysis: per person.	D04	LI01-9382	70.00	70.00
: per establishment.	D04	LI01-9382	180.00	180.00
Street Trading Consent: per day or part Monday- Thursday.	D04	LI01-9391	33.00	33.00
: per day or part Friday - Sunday.	D04	LI01-9391	52.00	52.00
Street Trading Consent: Application Fee	D04	LI01-9391	66.00	66.00
<u>Stray Dog Fees</u>				
Statutory fee.	D04	E700-9272	25.00	25.00
Administration fee.	D40	E700-9272	20.00	20.00
Kennelling Costs per day or part thereof (payable direct to kennels).	D40	E700-9272	12.50	12.50
Collection of fees charge (payable direct to kennels).	D40	E700-9272	15.00	15.00
Collection charge.	D40	E700-9272	95.00	98.00
Return charge	D40	E700-9272	70.00	75.00
<u>Pest Control Fees*</u>				
Rats	*			39.50
Mice	*			39.50
Glis Glis and Squirrels	*			84.00
Wasps	*			£39 per nest
Cockroaches, Bed Bugs, Fleas, Ants, Flies	*			68.00
* Charges include VAT and are payable direct to the contractor				
<u>Investigating High Hedges Complaints</u>	D04	EH01-9407	420.00	450.00

**HEALTHY COMMUNITIES
REVISED CHARGES FROM 1 APRIL 2017**

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Miscellaneous		General ledger code	2016/17 £	2017/18 £
Issue of Food Certificates	D04	EH01-9272	106.00	137.00 £13/ plus£47/hour plus disposal/condem nation costs
Voluntary surrender of food (e.g. for insurance purposes)	D04	EH01-9272	106.00	
Food Hygiene Courses: In-house group Hygiene Awareness Courses.	D03	EH01-9272	302.00	308.00
Improving your food hygiene rating (1/2 day) Minimum 7 delegates	D03	EH01-9272	50.00	51.00
1/2 day courses in health and safety (for manual handling techniques) in-house group courses (max 16 delegates)	D03	EH01-9272	30.00	31.00
Introduction to HACCP (Hazard Analysis Critical Control Point) for Food Safety (1/2 Day). Minimum 4 delegates	D03	EH01-9272	110.00	112.00
Level 2 Courses: Online e-learning course Food Hygiene courses per candidate	D03	EH01-9272	25.00	25.00
Level 2 Courses: 1 day Food Hygiene courses per candidate (includes lunch).	D03	EH01-9272	85.00	86.00
BII Level 2 Personal License Holder course	D03	EH01-9272	620.00	620.00
Level 2 Courses: 1 day Food and Health and Safety private in-house group courses (max 16 delegates)	D03	EH01-9272	305.00	311.00
Level 2 Manual Handling per candidate	D03	EH01-9272	80.00	86.00
Level 2 COSHH Course (1/2 day course) per candidate	D03	EH01-9272	45.00	51.00
Level 3 Risk Assessment Course per candidate	D03	EH01-9272	175.00	178.00
Food Hygiene Rating System re-inspection	D03	EH01-9272	-	cost recovery
Pre-inspection advisory visit up to 6 hours consultancy. Additional hours at £47/hour	D03	EH01-9272	300.00	306.00
SFBB packs for existing businesses	D03	EH01-9272	15.00	15.00
Pre application work - associated with S61 Control of Pollution Act (Prior consent for work on construction sites)	D40	EH01-0937	-	£50 per hour
Expedited processing of applications made for prior consent for work on construction sites (noise)	D40	EH01-0937	-	£50 per hour
Other Advisory visits and services	D03	EH01-9272	-	£47/per hour
Public Health Funeral	D04	EH01-9267	cost of recovery of funeral and crematorium charges plus £47/hour officer	cost of recovery of funeral and crematorium charges plus £47/hour officer
<u>Private Water Supplies Regulations 2009:</u>				
Risk assessment of supply.	D40	EH01-9272	500.00	500.00
Routine Sampling - at the owners request per sample + analyst fees.	D40	EH01-9272	100.00	100.00
Check monitoring.	D40	EH01-9272	100.00	100.00
Audit monitoring.	D40	EH01-9272	500.00	500.00
Investigation.	D40	EH01-9272	100.00	100.00
Authorisation	D40	EH01-9272	100.00	100.00
Graffiti removal kits.	D45	EH01-9272	13.00	13.00
Graffiti recharge of contractor removal cost.	D45	EH01-9272	Cost Recovery	Cost Recovery

**HEALTHY COMMUNITIES
REVISED CHARGES FROM 1 APRIL 2017**

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POLLUTION REDUCTION		General ledger code	2016/17 £	2017/18 £
<u>Contaminated Land:</u>				
Professional Opinion - Contaminated land enquiries per hour -	D40	G450-9792	100.00	100.00
Copies of plans and information regarding a contaminated land site.	D40	G450-9792	£50+£47/hr	£50+£47/hr
<u>IPPC</u>				
Permits Subsistence Charge - A2 Licence, LOW Risk Rated	D04	EH01-9374	1,384.00	1,384.00
Permits Subsistence Charge -A2 Licence, MEDIUM Risk Rated	D04	EH01-9374	1,541.00	1,541.00
Permits Subsistence Charge - A2 Licence HIGH Risk Rated	D04	EH01-9374	2,233.00	2,233.00
Permits Subsistence Charge - Part B Licence, LOW Risk Rated	D04	EH01-9374	739.00	739.00
Permits Subsistence Charge - Part B Licence, MEDIUM Risk Rated	D04	EH01-9374	1,111.00	1,111.00
Permits Subsistence Charge - Part B Licence, HIGH Risk Rated	D04	EH01-9374	1,672.00	1,672.00
Subsistence Mobile Crusher LOW	D04	EH01-9374	618.00	618.00
Subsistence Mobile Crusher MEDIUM	D04	EH01-9374	989.00	989.00
Subsistence Mobile Crusher HIGH	D04	EH01-9374	1,484.00	1,484.00
Subsistence Vehicle Refinisher LOW Risk	D04	EH01-9374	218.00	218.00
Subsistence Vehicle Refinisher MEDIUM Risk	D04	EH01-9374	349.00	349.00
Subsistence Vehicle Refinisher HIGH Risk	D04	EH01-9374	524.00	524.00
Subsistence Reduced Fee Activity LOW Risk	D04	EH01-9374	76.00	76.00
Subsistence Reduced Fee Activity MEDIUM Risk	D04	EH01-9374	151.00	151.00
Subsistence Reduced Fee Activity HIGH Risk	D04	EH01-9374	227.00	227.00
Application Fee - Standard Process	D04	EH01-9374	1,579.00	1,579.00
Application Reduced Fee Activity (except Vehicle Refinisher)	D04	EH01-9374	148.00	148.00
Application PVR 1 & 2	D04	EH01-9374	246.00	246.00
Application Vehicle Refinisher	D04	EH01-9374	346.00	346.00
Application - Mobile Crusher	D04	EH01-9374	1,579.00	1,579.00
Part B Standard Process Transfer	D04	EH01-9374	162.00	162.00
Part B Standard Process Partial Transfer	D04	EH01-9374	476.00	476.00
Part B New Operator at low risk Reduced Fee Activity	D04	EH01-9374	75.00	75.00
Surrender all Part B Activites	D04	EH01-9374	-	-
Part B Substantial Change - Standard Process	D04	EH01-9374	1,005.50	1,005.50
Part B Substantial Change- Standard where substantial change results in new PPC activity	D04	EH01-9374	1,579.00	1,579.00
Part B Substantial Change- Reduced Fee Activity	D04	EH01-9374	98.00	98.00
Reduced Fee Activiy - Partial Transfer	D04	EH01-9374	45.00	45.00
QUARTERLY PAYMENT OPTION ALL IPPC - Additional Charge				
Element	D04	EH01-9374	36.00	36.00

**HEALTHY COMMUNITIES
REVISED CHARGES FROM 1 APRIL 2017**

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HOUSING		General ledger code	2016/17 £	2017/18 £
<u>Houses with multiple occupation licensing fees:</u>				
Basic fee.	D04	HO01-9789	405.00	405.00
Disclosure Scotland fee (paid directly by applicant)	D04	HO01-9789	20.00	20.00
Extra assistance or advice on incomplete applications, or where property is larger and more complex (per hour).	D04	HO01-9789	45.00	45.00
<u>Houses with multiple occupation- additions:</u>				
Additions:	D04	HO01-9789	45.00	45.00
<u>Houses with multiple occupation- Deductions:</u>				
Professionally qualified or accredited landlord.	D04	HO01-9789	45.00	45.00
No assistance required (and complete application submitted first time).	D04	HO01-9789	45.00	45.00
Complete application submitted within 3 months of issue of forms.	D04	HO01-9789	45.00	45.00
<u>Housing Enforcement Charges:</u>				
Improvement/prohibition notice/orders (for 1st notice).	D04	HO01-9789	100.00	100.00
Additional notices (maximum of £300/property) notice fee waived if complied with within timescales.	D04	HO01-9789	50.00	50.00
Health and Housing Recharge costs: cost of contractor following service of a Statutory Notice plus officer time.	D04	HO01-9789	50.00	50.00

**SUSTAINABLE DEVELOPMENT
REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=non business, (D03)=exempt

SUSTAINABLE DEVELOPMENT		General ledger code	2016/17 £	2017/18 £
<u>Photocopying Documents (excluding committee reports)</u>				
A4 - Per Sheet	D45	PP01-9337	B/W 10p. Colour 20p	B/W 10p. Colour 20p
A3 - Per Sheet	D45	PP01-9337	B/W 20p. Colour 40p	B/W 20p. Colour 40p
A2 - Per Sheet	D45	PP01-9337	£4.80 emailed / £5.80 posted	£4.80 emailed / £5.80 posted
A1 - Per Sheet	D45	PP01-9337	£10.60 emailed / £11.60 posted	£10.60 emailed / £11.60 posted
A0 - Per Sheet *1	D45	PP01-9337	£15.90 emailed / £16.90 posted	£15.90 emailed / £16.90 posted
*1 Maximum 10 sheets, thereafter price available on request				
Sale of Council Documents: Decision Notices & Tree Preservation Orders.	D45	PP01-9337	10.40	10.40

**SUSTAINABLE DEVELOPMENT
REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=non business, (D03)=exempt

SUSTAINABLE DEVELOPMENT		General ledger code	2016/17 £	2017/18 £	
Planning: Pre-Application / Post Decision Advice and Extant Enforcement Notices.					
Enlargement, improvement or other, alteration of existing dwelling and other development in the curtilage of a dwelling.					
	Meeting and follow up letter	D45	A350-9409	165.00	165.00
	Letter only	D45	A350-9409	110.00	110.00
New residential dwellings:					
1 dwelling	Meeting and follow up letter	D45	A350-9409	380.00	380.00
	Letter only	D45	A350-9409	255.00	255.00
2 dwellings	Meeting and follow up letter	D45	A350-9409	480.00	480.00
	Letter only	D45	A350-9409	320.00	320.00
3 dwellings	Meeting and follow up letter	D45	A350-9409	675.00	675.00
	Letter only	D45	A350-9409	450.00	450.00
4 dwellings	Meeting and follow up letter	D45	A350-9409	765.00	765.00
	Letter only	D45	A350-9409	510.00	510.00
5 dwellings	Meeting and follow up letter	D45	A350-9409	860.00	860.00
	Letter only	D45	A350-9409	575.00	575.00
6 - 10 dwellings	Meeting and follow up letter	D45	A350-9409	960.00	960.00
	Letter only	D45	A350-9409	640.00	640.00
11 - 50 dwellings	Meeting and follow up letter	D45	A350-9409	1,915.00	1,915.00
	Letter only	D45	A350-9409	1,275.00	1,275.00
51-75 dwellings	Meeting and follow up letter	D45	A350-9409	2,870.00	2,870.00
	Letter only	D45	A350-9409	1,915.00	1,915.00
76-100 dwellings	Meeting and follow up letter	D45	A350-9409	3,820.00	3,820.00
	Letter only	D45	A350-9409	2,550.00	2,550.00
101-150 dwellings	Meeting and follow up letter	D45	A350-9409	5,740.00	5,740.00
	Letter only	D45	A350-9409	3,820.00	3,820.00
151+ dwellings	Meeting and follow up letter	D45	A350-9409	7,645.00	7,645.00
	Letter only	D45	A350-9409	5,095.00	5,095.00

**SUSTAINABLE DEVELOPMENT
REVISED CHARGES FROM 1 APRIL 2017**

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SUSTAINABLE DEVELOPMENT			General ledger code	2016/17 £	2017/18 £
Commercial Development (Use Classes B1, B2, B8 and A1-A5)					
1-100m2 (gross floor area)	Meeting and follow up letter	D45	A350-9409	385.00	385.00
	Letter only	D45	A350-9409	255.00	255.00
101-500m2 (gross floor area)	Meeting and follow up letter	D45	A350-9409	720.00	720.00
	Letter only	D45	A350-9409	480.00	480.00
501-1,000m2 (gross floor area)	Meeting and follow up letter	D45	A350-9409	1,080.00	1,080.00
	Letter only	D45	A350-9409	720.00	720.00
1,001-5,000m2 (gross floor area)	Meeting and follow up letter	D45	A350-9409	1,915.00	1,915.00
	Letter only	D45	A350-9409	1,275.00	1,275.00
5,001-10,000m2 (gross floor area)	Meeting and follow up letter	D45	A350-9409	3,820.00	3,820.00
	Letter only	D45	A350-9409	2,550.00	2,550.00
10,001m2+ (gross floor area)	Meeting and follow up letter	D45	A350-9409	7,645.00	7,645.00
	Letter only	D45	A350-9409	5,095.00	5,095.00
Developments falling within Use Classes C1, C2, D1 and D2					
1-100m2 (gross floor area)	Meeting and follow up letter	D45	A350-9409	385.00	385.00
	Letter only	D45	A350-9409	255.00	255.00
101-500m2 (gross floor area)	Meeting and follow up letter	D45	A350-9409	720.00	720.00
	Letter only	D45	A350-9409	480.00	480.00
501-1,000m2 (gross floor area)	Meeting and follow up letter	D45	A350-9409	1,080.00	1,080.00
	Letter only	D45	A350-9409	720.00	720.00
1,001-5,000m2 (gross floor area)	Meeting and follow up letter	D45	A350-9409	1,915.00	1,915.00
	Letter only	D45	A350-9409	1,275.00	1,275.00
5,001m2+ (gross floor area)	Meeting and follow up letter	D45	A350-9409	3,820.00	3,820.00
	Letter only	D45	A350-9409	2,550.00	2,550.00
Change of use (C.O.U) of existing buildings or land with no increase in floor space *	Meeting and follow up letter	D45	A350-9409	385.00	385.00
	Letter only	D45	A350-9409	255.00	255.00

* (a-excluding change of use to residential - for this, please see Category 2) (b- other than for (a) above, where an increase

**SUSTAINABLE DEVELOPMENT
REVISED CHARGES FROM 1 APRIL 2017**

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SUSTAINABLE DEVELOPMENT	General ledger code	2016/17 £	2017/18 £
Agriculture and Forestry.			
Erection of new buildings, glasshouses or poly-tunnels with a gross floor area up to 465m2			
Meeting and follow up letter	D45 A350-9409	185.00	185.00
Letter only	D45 A350-9409	120.00	120.00
All other agricultural buildings and development.			
Meeting and follow up letter	D45 A350-9409	385.00	385.00
Letter only	D45 A350-9409	255.00	255.00
Erection, alterations or replacement of plant or machinery.			
Meeting and follow up letter	D45 A350-9409	95.00	95.00
Letter only	D45 A350-9409	65.00	65.00
Buildings and structures for equestrian purposes including stables, livery stables and riding schools.			
1-40m2 (gross floor area)			
Meeting and follow up letter	D45 A350-9409	195.00	195.00
Letter only	D45 A350-9409	130.00	130.00
41-75m2 (gross floor area)			
Meeting and follow up letter	D45 A350-9409	290.00	290.00
Letter only	D45 A350-9409	195.00	195.00
76-1,000m2 (gross floor area)			
Meeting and follow up letter	D45 A350-9409	480.00	480.00
Letter only	D45 A350-9409	320.00	320.00
1,001-3,750m2 (gross floor area)			
Meeting and follow up letter	D45 A350-9409	960.00	960.00
Letter only	D45 A350-9409	640.00	640.00
3751m2 + (gross floor area)			
Meeting and follow up letter	D45 A350-9409	1,915.00	1,915.00
Letter only	D45 A350-9409	1,275.00	1,275.00
Erection or construction of gates, walls, fences or other means of enclosure other than within the curtilage of a dwelling; and the construction of car parks, service roads and other means of access to land.			
Meeting and follow up letter	D45 A350-9409	165.00	165.00
Letter only	D45 A350-9409	110.00	110.00
Advertisements.			
Meeting and follow up letter	D45 A350-9409	195.00	195.00
Letter only	D45 A350-9409	130.00	130.00
Telecommunications development.			
Meeting and follow up letter	D45 A350-9409	480.00	480.00
Letter only	D45 A350-9409	320.00	320.00

Outline Proposals:

All Outline Proposals will be charged at the same rate as if the proposal were for a full application.
The request for advice will have to be accompanied by indicative drawings of the proposal.

**SUSTAINABLE DEVELOPMENT
REVISED CHARGES FROM 1 APRIL 2017**

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SUSTAINABLE DEVELOPMENT				General ledger code	2016/17 £	2017/18 £
Non-Material Amendments and Minor Material Amendments						
Householder	Meeting and follow up letter	D45	A350-9409	140.00	140.00	
	Letter only	D45	A350-9409	90.00	90.00	
Other	Meeting and follow up letter	D45	A350-9409	290.00	290.00	
	Letter only	D45	A350-9409	195.00	195.00	
Requests to withdraw extant Enforcement Notices						
	Meeting and follow up letter	D45	A350-9409	335.00	335.00	
	Letter only	D45	A350-9409	225.00	225.00	
Requests to confirm that an extant Enforcement Notice has been complied with.						
	Meeting and follow up letter	D45	A350-9409	385.00	385.00	
	Letter only	D45	A350-9409	255.00	255.00	

**SUSTAINABLE DEVELOPMENT
REVISED CHARGES FROM 1 APRIL 2017**

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PLANS, POLICIES AND PUBLISHED INFORMATION (not including P&P)	General ledger code	2016/17 £	2017/18 £
Main Documents			
Adopted Core Strategy for Chiltern District (Nov 2011)* - B/W (Colour cover)	PP01-9338	5.10	5.10
Adopted Chiltern District Local Plan (consolidated Sept 2007 and Nov 2011) - B/W (Colour cover)	PP01-9338	10.20	10.20
Policies Map for Chiltern District (adopted Nov 2011) full colour document	PP01-9338	12.20	12.20
Infrastructure Delivery Schedule (February 2014) - B/W	PP01-9338	0.80	0.80
Delivery Development Plan Document for Chiltern District - Colour	PP01-9338	15.30	15.30
Proposed changes to the Policies Map arising from the submission of the Delivery DPD (February 2014) - B/W	PP01-9338	5.60	5.60
Sustainability Appraisal: Delivery Development Plan Document Submission (February 2014) - Colour	PP01-9338	27.80	27.80
Duty to co-operate report for the Delivery Development Plan Document and Infrastructure Delivery Schedule (August 2014) - B/W	PP01-9338	5.10	5.10
Statement of Consultation (Regulation 22 (1) (c) for the Delivery Development Plan Document (August 2014) - B/W	PP01-9338	2.60	2.60
Council Inspector Recommended Modifications to the Submission Delivery Development Plan Document, Infrastructure Delivery Schedule and Policies Map (August 2014) - B/W	PP01-9338	7.10	7.10
Affordable Housing Supplementary Planning Document Consultation Document (Nov 2011) - Colour	PP01-9338	3.30	3.30
Residential Extensions and Householder Development SPD - Colour	PP01-9338	2.00	2.00
Annual Monitoring Report (2010/11) Main report ^ - Colour	PP01-9338	6.30	6.30
Annual Monitoring Report (2010/11) Appendices - Colour	PP01-9338	15.90	15.90
Supporting Documents			
Final Sustainability Appraisal Report for the Publication Draft of the Core Strategy for Chiltern District (September 2010) - Colour	PP01-9338	30.80	30.80
Core Strategy Pre-submission Consultation Statement v2.0 (October 2010) - Colour	PP01-9338	20.20	20.20
Equality Impacts Assessment of the Core Strategy for Chiltern District Draft Consultation Document v1.0 (September 2010) - Colour	PP01-9338	3.30	3.30
Habitats Regulations Assessment – Main Report v1.0 (September 2010) - Colour	PP01-9338	7.40	7.40
Habitats Regulations Assessment Screening Opinion (October 2009) - Colour	PP01-9338	0.20	0.20
South Bucks District Council and Chiltern District Council – Joint Retail / Town Centre Study Final Report and Appendices (December 2007) by Nathaniel Lichfield & Partners Ltd - Colour	PP01-9338	45.80	45.80
Chiltern District Council Retail and Town Centre Study Update Report (September 2009) by Nathaniel Litchfield & Partners Ltd - Colour	PP01-9338	7.40	7.40
Chiltern District Large Employment Sites Study (2004) by Aitchison Raffety - Colour	PP01-9338	15.90	15.90
Report to Chiltern District Council - Investigation of sites not designated as Higher Performing in the Employment Land Study (2004) by Aitchison Raffety - Colour	PP01-9338	4.30	4.30
Buckinghamshire Employment Land Review – Final Report August 2006 - Colour	PP01-9338	29.80	29.80
Chiltern District Council 2009 Employment Site Vacancy Survey October 2010 v1.0 - B/W	PP01-9338	1.00	1.00
Buckinghamshire Strategic Housing Market Assessment – Final Report (July 2008) by Fordham Research - Colour	PP01-9338	45.80	45.80
Buckinghamshire Strategic Housing Market Assessment – Executive Summary (July 2008) by Fordham Research - Colour	PP01-9338	4.30	4.30
Chiltern District Strategic Housing Land Availability Assessment Final Report (January 2008) by Roger Tym and Partners - Colour	PP01-9338	12.80	12.80

**SUSTAINABLE DEVELOPMENT
REVISED CHARGES FROM 1 APRIL 2017**

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PLANS, POLICIES AND PUBLISHED INFORMATION (not including P&P)	General ledger code	2016/17 £	2017/18 £
Supporting Documents (Continued)			
Chiltern District Strategic Housing Land Availability Assessment – Site Plans and Proformas (January 2008) by Roger Tym and Partners (Sites 1 – 200) - B/W	PP01-9338	3.30	3.30
Chiltern District Strategic Housing Land Availability Assessment – Site Plans and Proformas (January 2008) by Roger Tym and Partners (Sites 201 – 350) - B/W	PP01-9338	3.30	3.30
Chiltern District Strategic Housing Land Availability Assessment – Site Plans and Proformas (January 2008) by Roger Tym and Partners (Sites 351 - 537) - B/W	PP01-9338	3.30	3.30
Chiltern District Strategic Housing Land Availability Assessment – Supporting Site Capacity and Character Testing Report (January 2008) by Tibbalds Planning - Colour	PP01-9338	4.30	4.30
Chiltern District Strategic Housing Land Availability Assessment – Supplementary Report (September 2010) - Colour	PP01-9338	9.60	9.60
Chiltern District Council Affordable Housing Development Economics Study (July 2007) by Adams Integra - Colour	PP01-9338	22.20	22.20
Chiltern District Council Affordable Housing Development Economics Study Update Report 2009/2010 (March 2010) by Adams Integra - Colour	PP01-9338	13.90	13.90
2010 Housing Land Supply Trajectory 2006 to 2026 v1.0 (September 2010) - Colour	PP01-9338	3.30	3.30
Gypsy and Traveller accommodation needs assessment for the Thames Valley region September 2006 by Tribal Consulting - Colour	PP01-9338	25.50	25.50
Gypsy and Traveller accommodation needs assessment for the Thames Valley region Executive Summary (Sept 2006) by Tribal Consulting - Colour	PP01-9338	2.10	2.10
Needs Assessment for Travelling Show people (Buckinghamshire Authorities) July 2007 - Colour	PP01-9338	10.60	10.60
Strategic Housing Sites & Major Developed Sites in the Green Belt Deliverability Information v1.0 October 2010 - B/W	PP01-9338	1.00	1.00
Chiltern District Council - Chiltern Townscape Character Assessment - Interim Findings Paper (Sept. 2010) by Chris Blandford Associates - B/W	PP01-9338	1.00	1.00
Chiltern District Council Major Developed Sites in the Green Belt Topic Paper v1.0 - Colour	PP01-9338	2.20	2.20
Chiltern District Council – Accessibility, Parking Standards and Community Infrastructure Study Main Report (June 2005) by Carter Jonas - B/W	PP01-9338	1.00	1.00
Chiltern District Council – Accessibility, Parking Standards and Community Infrastructure Study Appendices (June 2005) by Carter Jonas	PP01-9338	8.60	8.60
Chiltern District Council Travel to Work Study (February 2007) by Land Use Consultants - Colour	PP01-9338	6.30	6.30
Chiltern District Council - Core Strategy Evaluation of Transport Impacts (July 2009) Main Report by Atkins Transport Planning - Colour	PP01-9338	11.60	11.60
Chiltern District Council - Core Strategy Evaluation of Transport Impacts (July 2009) Evaluation of Evidence by Atkins Transport Planning - B/W	PP01-9338	2.20	2.20
Chiltern District Council – Draft Infrastructure Delivery Plan v1.0 (September 2010) - Colour	PP01-9338	6.30	6.30
Chiltern District Council Strategic Flood Risk Assessment (SFRA) Level 1 Final Report (February 2008) by Jacobs (including maps) - Colour & B/W	PP01-9338	5.30	5.30
Chiltern District Council Strategic Flood Risk Assessment (SFRA) Level 2 Report (June 2008) & Maps (29 documents) by Jacobs - Colour	PP01-9338	11.60	11.60
Chiltern District Council Open Space, Sport and Recreation Facilities Audit and Needs Assessment Final Report (June 2005) by Torkildsen Barclay - Colour	PP01-9338	25.50	25.50
Buckinghamshire Infrastructure Project - Phase 2 - January 2008 (Chiltern, South Bucks & Wycombe Districts) - B/W	PP01-9338	2.20	2.20

**SUSTAINABLE DEVELOPMENT
REVISED CHARGES FROM 1 APRIL 2017**

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PLANS, POLICIES AND PUBLISHED INFORMATION (not including P&P)	General ledger code	2016/17 £	2017/18 £
Chiltern Development Framework Statement of Community Involvement (Adopted December 2006) - Colour	PP01-9338	5.30	5.30
Chiltern District Sustainability Appraisal Scoping Report - Revised January 2008 - Colour	PP01-9338	11.60	11.60
Chiltern Draft Core Strategy Preliminary Sustainability Appraisal (June 2009) - Colour	PP01-9338	7.40	7.40
Chiltern District Council Local Development Scheme 2010 -2013 (November 2010) - Colour	PP01-9338	4.30	4.30
Schedule of Proposed minor changes to the Core Strategy for Chiltern District Submission Document v1.0 (January 2011) - B/W	PP01-9338	1.00	1.00
Statement of Representations – Document in support of the Core Strategy for Chiltern District, Submission Document v1.0 (January 2011) - B/W	PP01-9338	1.00	1.00
Core Strategy Pre-submission Consultation Statement Supplementary Information: Addition to Appendix 19 v1.0 (January 2011) - Colour	PP01-9338	6.30	6.30
Chiltern District - Summary of Comments to the Pre-Publication Stages of the Core Strategy (2008 - 2010) - January 2011 - B/W	PP01-9338	2.20	2.20
HOUSING TARGET FOR CHILTERN DISTRICT 2006 -2026 (January 2011) - Colour	PP01-9338	4.30	4.30
Assessment of Conformity of the Core Strategy for Chiltern District with the policies of the South East Plan (January 2011) - B/W	PP01-9338	1.00	1.00
Demonstrating the Links between the Core Strategy for Chiltern District & the Supporting Evidence Base - January 2011 - B/W	PP01-9338	1.00	1.00
Chiltern District Council - Summary of Reports to the Council's Housing and Planning Overview Committee, Cabinet and Meeting of Full Council (Sept 2008 to Sept 2010) - B/W	PP01-9338	1.00	1.00
Chiltern District Housing Land Supply Trajectory (2006 – 2026) at March 2011 - Colour	PP01-9338	5.30	5.30
Assessment of Housing Demand in Chiltern District (2006 - 2026) - February 2011 - Colour	PP01-9338	3.30	3.30
Chiltern Strategic Housing Land Availability Assessment: Update Report March 2011 - Final - Colour	PP01-9338	5.30	5.30
Chiltern Strategic Housing Land Availability Assessment: Update Report March 2011 – Supporting Appendix (Site Proformas by Settlement) - Colour	PP01-9338	14.90	14.90
Schedule of Proposed Minor Changes to the Core Strategy for Chiltern District Submission Document - Part 2 (March 2011 - v2.0) - B/W	PP01-9338	1.00	1.00
Chiltern District Council Employment Site Vacancy Survey November 2010 (v1.0 March 2011) - B/W	PP01-9338	1.00	1.00
Chiltern District Core Strategy Preferred Options Paper - May 2006 - Colour	PP01-9338	10.60	10.60
Chiltern District Core Strategy Preferred Options Paper - Sustainability Appraisal Report - May 2006 by Carter Jonas - B/W	PP01-9338	2.20	2.20

SUPPORT SERVICES
REVISED CHARGES FROM 1 APRIL 2017

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LAND CHARGES	General ledger code	2016/17 £	2017/18 £
Form LLC1		20.00	20.00
Con29R – Required Enquiries		61.00	61.00
Total LLC1 & CON29R		81.00	81.00
CON 29O Enquiries – <i>Each</i> Optional Enquiry		15.00	15.00
Additional Enquiries (Solicitors own questions)		30.00	30.00
Additional Parcels of Land:			
	Form LLC1	5.00	5.00
	Form CON29R	10.00	10.00
	Form Con29O	10.00	10.00

Nb: Local authorities are no longer able to charge for personal land charge searches.

Classification: OFFICIAL
 Assumed to change

	Parish Fund Request 16/17	Support Payment	Request less Support	Band D Equiv 16/17	Band D Charge 2016/17	Parish Fund Request 17/18	Support Payment	Request less Support	Band D Equiv 17/18	Band D Charge 2017/18	Band D Change	Band D Change
Amersham	544,743.00	5,520.44	539,222.56	6,614.22	81.52	544,743.00	-	544,743.00	6,694.74	81.37	-0.16	-0.19%
Ashley Green	16,000.00	129.44	15,870.56	454.31	34.93	16,000.00	-	16,000.00	465.46	34.37	-0.56	-1.60%
Chalfont St Giles	196,230.00	1,343.98	194,886.02	3,093.13	63.01	196,230.00	-	196,230.00	3,121.55	62.86	-0.14	-0.23%
Chalfont St Peter	313,400.00	2,169.52	311,230.48	6,400.30	48.63	313,400.00	-	313,400.00	6,483.58	48.34	-0.29	-0.60%
Chartridge	10,000.00	58.17	9,941.83	825.52	12.04	10,000.00	-	10,000.00	826.58	12.10	0.05	0.46%
Chenies	6,500.00	20.99	6,479.01	131.41	49.30	6,500.00	-	6,500.00	143.05	45.44	-3.87	-7.84%
Chesham	872,014.00	15,618.69	856,395.31	7,890.87	108.53	872,014.00	-	872,014.00	7,996.28	109.05	0.52	0.48%
Chesham Bois	55,729.00	28.40	55,700.60	1,636.67	34.03	55,729.00	-	55,729.00	1,633.29	34.12	0.09	0.26%
Cholesbury	9,800.00	28.89	9,771.11	504.28	19.38	9,800.00	-	9,800.00	504.91	19.41	0.03	0.17%
Coleshill	9,000.00	24.80	8,975.20	343.38	26.14	9,000.00	-	9,000.00	329.07	27.35	1.21	4.64%
Great Missenden	192,378.00	1,215.00	191,163.00	4,870.60	39.25	192,378.00	-	192,378.00	4,889.31	39.35	0.10	0.25%
Latimer & Ley Hill	15,000.00	43.51	14,956.49	506.44	29.53	15,000.00	-	15,000.00	508.06	29.52	-0.01	-0.03%
Little Chalfont	215,000.00	1,944.43	213,055.57	3,196.52	66.65	215,000.00	-	215,000.00	3,196.74	67.26	0.60	0.91%
Little Missenden	89,400.00	499.97	88,900.03	3,147.17	28.25	89,400.00	-	89,400.00	3,146.54	28.41	0.16	0.58%
Penn	53,000.00	160.34	52,839.66	2,329.81	22.68	53,000.00	-	53,000.00	2,359.62	22.46	-0.22	-0.96%
Seer Green	44,250.00	182.16	44,067.84	1,213.65	36.31	44,250.00	-	44,250.00	1,209.57	36.58	0.27	0.75%
The Lee	11,000.00	11.27	10,988.73	401.58	27.36	11,000.00	-	11,000.00	409.66	26.85	-0.51	-1.87%
Total	2,653,444.00	29,000.00	2,624,444.00	43,559.86	60.25	2,653,444.00	0.00	2,653,444.00	43,918.01	60.42	0.17	0.28%

